**MINUTES OF A MEETING OF ELTISLEY PARISH COUNCIL HELD ON TUESDAY 8th SEPTEMBER 2026 at NEWTON PRIMARY SCHOOL, 12 CAXTON END, ELTISLEY. PE19 6TJ at 7.21pm**

The meeting will be open to the public and press unless the Council otherwise directed.

**PRESENT:**
Cllr R Pinner (Chairman)
Cllr S Ellis
Cllr J Franics
Cllr M Welland

Mrs A Jackson (Parish Clerk)

**IN ATTENDANCE:**
No members of public
SCD Cllr P Sandford

**43. Apologies.**

To receive and accept Apologies for Absence.

Cllr M Lines - personal

**44. Declarations of Interest.**

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

Item 51.9 Cllr R Pinner – Pecuniary – Business owner

**45. Minutes.**

To confirm the Minutes of the Meeting held on 14th July 2026.

**Resolved:** That the minutes of the Meeting held on 14th July 2026 be signed as a true and correct record (Prop Cllr J Francis, 2nd Cllr S Ellis) All in favour.

**46. Public Forum**

To allow any member of the public to address the council. Time Allowed 10 minutes

**None**

**47. Parish Council Representatives on Outside Bodies.**

47.1 To consider email from The Cade Management Committee regarding Parish Council Representative

**Resolved:** That the Parish Council do not have a volunteer for the treasurer role and would therefore not have a representative on the Cade Committee (Prop Cllr R Pinner, 2nd Cllr J Francis) All in favour.

**48. District and County Councillor Reports**

To receive verbal reports from district and county councillor.
SCD Cllr P Sandford reported:

- Local Government Reorganisation (LGR) has been paused by Government and will update when more information is available.
- Development consent order for the busway Cambourne to Cambridge has been awarded and will go out to tender.
- Local Plan is out for 3rd review and final comments before being submitted to Government at the of the year.
- Government have released the revised National Planning Policy Framework (NPPF). Applications for warehousing and development within 500m of a rail station will now be approved by default.
- Advised that for information on the Tiger on Demand route to contact the Combined Authority Mayor.

Cllr R Pinner commented that CC Cllr C Poulton was previously asked to investigate why Eltisley was not included on the revised bus service A.

**49. Clerks Report**

To receive written report

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Meeting Dates: –
Full Council – 10th November 2026 – Venue: The Cade Pavilion
Items to report.

- 1/9/26 Utility Aid contacted to advise they had received confirmation from SSE that the below meter is no longer with them:
  **Meter Number:** 1050001861357
  **Supply Address:** Unmetered Supply Eltisley Parish Council Street Lighting, Eltisley, UM5
  This meter should have been transferred 8/12/23 **–** awaiting outcome of Utility Aid's investigation.
- 24/8/26 – reported weeds around the Green, footpaths and road edges to CCC Highways
- Bradgates – requested grass cutting to resume 1/9/26
- Register of Members Interest forms – updated copies of Cllr Francis and Cllr Pinner sent to the Monitoring Officer.
- Request received for parking on the Green 24/8/26 – permission granted by email
- 11/8/26 – Complaint raised with Nat West Bank – awarded £150 compensation for incorrect information given.
- Water bill received for The Green £548.51 –
  Cllr R Pinner has written to CEO, awaiting response

**50. Members reports**

To receive verbal report and agree any actions

(i) Hastoe Housing
Clerk to follow up on maintenance of the area.

(ii) Parish Forum
Cllr R Pinner is investigating the possibility involving young people in the Parish.

(iii) Village maintenance
Work on the play area, pocket park, bus shelter and the Green has been carried out.
Work to do:
Bus shelter redecorating – either a contractor or a working party
Pocket Park – suggested a working party early autumn

(iv) Parish plan survey
Nothing to report

(v) Speedwatch
Meeting held with Forcewide Watch Co-ordination Officer, representatives from the Parish Council and Speed Watch. The Officer explained how the pocket radar works and the representatives decided not to pursue the purchase of one whilst the existing equipment is still working. The existing equipment includes a display screen that shows drivers their speed however the pocket radar does not.

(vi) Play area/RoSPA report
HTLA Property Services have completed the repairs listed on the RoSPA report and requested confirmation from the Parish Council that the work has been carried out to an acceptable level.

(vii) A428
Cllr R Pinner requested that the Clerk follow up with CC Cllr C Poulton regarding a meeting with CCC Highways and National Highways before the new road is opened.

(viii) Cross Path
Nothing to report

(ix) Drainage
Contractor has been appointed for de silting the village drainage system. Clerk to advise the owners of Manor Farm of the start date when known.

(x) East West Rail
East West Rail will be commencing door-to-door visits to properties where they have not yet received a completed Land Interest Questionnaire.

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**51. Finance and Risk**

51.1 To approve the accounts for payment for period from 15th July 2026 – 8th September 2026

| Date | Payee Name | Cheque No. | Description | Net | VAT | Total |
|---|---|---|---|---|---|---|
| 15/7/2026 | SCDC | Online Transfer | Election costs | £105.00 | | £105.00 |
| 15/7/2026 | Newton Primary School | Online Transfer | Room hire | £48.00 | | £48.00 |
| 22/07/2026 | SSE Energy Solutions | DDR | Streetlight electricity | £21.79 | £1.09 | £22.88 |
| 11/08/2026 | SSE Energy Solutions | DDR | Streetlight electricity | £22.51 | £1.13 | £23.64 |
| 19/08/2026 | Bradgate Ltd | Online Transfer | Grass cutting | £395.00 | £79.00 | £474.00 |
| 19/08/2026 | Fenland Leisure Products | Online Transfer | Grass mats | £130.00 | £26.00 | £156.00 |
| 19/08/2026 | PKF Littlejohn LLP | Online Transfer | External Audit | £315.00 | £63.00 | £378.00 |
| 19/08/2026 | HMRC/ Clerk | Online Transfer | Staff costs | £1581.00 | | £1581.00 |
| 03/09/2026 | Office Rent | Online Transfer | Holywell-cum-Needingworth Parish Council | £242.52 | | £242.52 |
| 03/09/2026 | CAPALC Conference | Online Transfer | CAPALC | £75.00 | | £75.00 |
| 03/09/2026 | Play area repairs | Online Transfer | HTLA Property Services | £379.98 | | £379.98 |
| | | | **TOTAL** | **£3315.80** | **£170.22** | **£3486.02** |

**Resolved:** That payments totalling £3486.02 be approved (Prop Cllr J Francis, 2nd Cllr S Ellis) All in favour

51.2 To note the bank reconciliation as at 5th August 2026
**Noted**

51.3 To note the budget report dated 2nd September 2026
**Noted**

51.4 To note correspondence from Progeny dated 28th July 2026 confirming current arrangement be converted to a Transactional Service Arrangement in 20 business days
**Noted**

51.5 To receive and note the external auditors unqualified report and conclusion of audit for financial year 2025/26
**Noted**

51.6 To consider a contribution to I Love PDF subscription to share with Holywell-cum-Needingworth Parish Council
**Resolved:** That a contribution of £30 is made to Holywell-cum-Needingworth Parish Council to share the I Love PDF subscription. (Prop Cllr R Pinner, 2nd Cllr S Ellis) All in favour

51.7 To consider letter from Nat West advising change of account tariff dated 16th July 2026 and agree actions
Members considered the information on bank accounts available to the Parish Council. The Clerk advised that the Co-operative are not able to offer a bank account to the Parish Council as it is not eligible for a Community Account or a Business Account.
**Resolved:** That all of the Parish Council accounts are transferred to Lloyds Bank which has a £4.25/ month fee from Nat West bank. (Prop Cllr M Welland, 2nd Cllr R Pinner) All in favour

DRAFT

51.8 To note the Local Government services pay agreement 2026/27 and resolve to adopt the increase as advised.
**Resolved:** That the Local Government services pay agreement 2026/27 is noted and the increase as advised be adopted. (Prop Cllr M Welland, 2nd Cllr J Francis) All in favour.

*Cllr R Pinner left the meeting 7.51pm*

Cllr S Ellis chaired the next agenda item

51.9 To approve payment of £575.77 to P.T. Pinner & Son for village maintenance work
**Resolved:** That the payment of £575.77 to P. T. Pinner & Son for village maintenance work be approve. (Prop Cllr J Francis, 2nd Cllr M Welland) All in favour.

*Cllr R Pinner returned to the meeting 7.52pm*

51.10 To consider quotes for streetlighting energy contract
**Resolved:** That the quote from Valda Energy for 3 year contract with estimated annual cost of £273.51 be approved (Prop Cllr M Welland, 2nd Cllr J Francis) All in favour.

51.11 To review Clerks hours April 2026 – July 2026
**Noted**

51.12 To consider quotes for general insurance
**Resolved:** That the quote from CAS Insurance totalling £776.22 (Prop Cllr M Welland, 2nd Cllr S Ellis) All in favour

**52.Policy**

**To review and adopt the following policy documents.**

(i) Biodiversity Policy and Action Plan
**Resolved:** That the Biodiversity Policy and Action Plan be adopted (Prop Cllr R Pinner, 2nd Cllr S Ellis) All in favour

**53. Planning**

53.1To consider the following applications that have been **Received:**

(i) Application: S/3182/19/CONDI
Submission of details required by condition 20 (a) (statement of significance and research objections), (b) (site investigation and recording) and (c) (programme for the analysis, publication and dissemination and deposition of resulting material)- Plots 10-12 only of planning permission S/3182/19/FL
Site Adjacent Pond at Potton End St Neots Eltisley PE19 6TH
**Resolved:** That the application be supported (Prop Cllr R Pinner, 2nd Cllr J Francis) All in favour

(ii) Application ref: 26/0752/TTCA
Willow (Dead) – Remove
East Farm House 7 The Green Eltisley Cambridgeshire PE19 6TG
**Resolved:** That the application be supported (Prop Cllr R Pinner, 2nd Cllr J Francis) All in favour

(iii) Application ref: 26/0853/TTCA
T1 - Willow - Reduce laterally over garden by approx. 2.5m T2 - Willow - Reduce laterally over garden by 2m T3 - Box Maple at rear of garden - Reduce crown by approx. 1.5m
47 The Green Eltisley Cambridgeshire PE19 6TG
**Resolved:** That the application be supported (Prop Cllr R Pinner, 2nd Cllr J Francis) All in favour

**54. Community Engagement**

54.1 To receive an update regarding the telephone mast and agree any actions.
**Noted**

**55. Consultation.**

To consider the following consultation and agree any actions:

55.1 Greater Cambridge Local Plan consultation
No comments
55.2 Cambridgeshire and Peterborough Minerals and Waste Local Plan Review - Scoping Consultation & Call for Sites
No comments
55.3 Rights of Way Improvement Plan (ROWIP) Stakeholder Engagement Survey
Cllr R Pinner, Cllr J Francis and Cllr S Ellis will complete.

**56. Correspondence.**
To receive correspondence and agree any actions: -

(i) To consider resident email regarding trees and The Green dated 10/8/2026
Members requested Clerk to respond advising that the Parish Council undertake a tree survey every 3 years and carry out any remedial work advised. Rabbit holes around the play area and the Cade have been filled but the rabbits are already disturbing the soil, there are no plans to fill holes on the Green.
Members requested the Clerk to write to SCDC Tree Officer to arrange a visit to offer advice on the memorial chestnut trees on the Green.

(ii) To consider request for parking on the Green dated 24/8/2026
**Resolved:** That permission to park two vehicles temporarily on the Green whilst carrying out works to lay a new driveway be approved. (Prop Cllr R Pinner, 2nd Cllr S Ellis) All in favour.

**57. Items to report.**

- The Clerk reported:
    1. Code of Conduct Training – Standards in Public Life, a nimble elearning is available on NALC. Cllr R Pinner, Cllr S Ellis, Cllr J Francis and Cllr M Welland requested to be booked on.
    2. Cambridgeshire ACRE AGM is on Wednesday 7th October 2026, 2pm – 3pm via Zoom.
    3. Response to letter to MP regarding A428 Legacy funding has been received. Clerk will forward response to Councillors.
    4. Resident raised a query why the Tiger on Demand bus no longer stops at Eltisley. Clerk has raised this via the contact form for the Combined Authority Mayor.
    5. Communication received from SCDC advising of the Government review of LGR which means the decision for Cambridgeshire and Peterborough has been paused whilst the review is carried out.
    6. CCC Highways have advised that the excessive weeds around the Green, footpaths and road edges do not currently meet their criteria for repair.
- Cllr R Pinner commented that the Christmas party is on 5th December 2026 and requested the village invitations to include Carols around the Peace Tree on 24th December on the reverse side.

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Being no further business, the meeting closed at 8.19pm Chairman Date

*The next meeting of Eltisley Parish Council will be on Tuesday 10th November 2026 at 7.00pm venue The Cade Pavilion, Eltisley*

Cambridgeshire County Council – Papworth and Swavesey Division

South Cambridgeshire District Council – Caxton and Papworth Ward

County and District Councillors' Monthly Report – October 2026

## Local Government Reorganisation

Secretary of State Angela Rayner announced a 'pause and review' of local government reorganisation in some areas, including Cambridgeshire and Peterborough. She said, "In light of legal advice, I want to satisfy myself that the right process is in place that is robust and of course complies with the law."

We do not know how long the pause will be, or what exactly the review will consider. We have been told that some district elections will now take place in May 2027 after all, on existing ward boundaries. Existing work was carried out at enormous cost to councils and taxpayers, and the Cambridgeshire councils have indicated they will sue the government for the return of the wasted expenditure.

Elections for unitary councils will not take place in 2027 but more likely will happen in 2028. Any elections that had been due in 2027 will take place on existing council boundaries, for example in East Cambridgeshire, Fenland and Cambridge City. No elections were planned for South Cambridgeshire or Cambridgeshire County Council, so we should have no elections next year.

Details of the way forward are currently lacking but we will keep you informed as things become clearer.

# News from the District Council

## Full Council 8th October

Peter chaired a rather lively Full Council on 8th October. Among the topics discussed were:

- A group of local residents presented a petition requesting the council demand East West Rail's business plan be published. It seems reasonable for taxpayers to know how their money is being spent, so this request was agreed. (SCDC has previously submitted the same request without a response.)
- A researcher from Jodrell Bank asked if SCDC could lobby the government to continue funding the e-MERLIN radio astronomy project. The Lord's Bridge site in South Cambs is involved in this project, hence the relevance to our area. The council will write to the government, more in hope than expectation.
- A local resident asked why "shiny commercial buildings" were popping up all over the Cambridge Biomedical Campus while the NHS buildings have reached the end of their life. She did not attend in person, so will be receiving a written response.
- The Opposition tabled a motion demanding the Council opposes road charging in Cambridgeshire. As any local road charging would be the responsibility of the Major, the motion was voted down. (The Congestion Charge proposed a few years ago is unlikely to ever resurface.)
- A motion regarding the lack of progress on water saving measures was approved unanimously.
- A motion asking for better facilities in the Rosie Maternity for mothers who have lost babies. Currently they are co-located with expectant mothers and ones who have already given birth. Again this was passed unanimously.

## Planning Updates

### Significant national changes

There have been major changes to the national planning system (the NPPF or National Planning Policy Framework) which will affect planning decisions in South Cambridgeshire.

The Government has strengthened the presumption in favour of sustainable development, meaning that development within existing settlements should generally be approved unless its benefits are substantially outweighed by adverse effects. There is also greater support for certain development outside settlements, including agricultural and farm diversification and sport and recreation.

The new rules also place greater emphasis on development close to well-connected railway stations and transport hubs, including locations within the Greater Cambridge area. There is increased support for higher-density development, including development in existing urban areas, extensions and some development within residential gardens.

Other changes include stronger national protection for community facilities such as public houses, continued support for brownfield redevelopment, and stronger support for telecommunications and infrastructure.

The new framework places particular emphasis on tackling climate change, including energy

efficiency, renewable and decentralised energy, electric vehicle charging, walking, cycling, public transport, green infrastructure and nature-based solutions.

These changes will inevitably affect how planning applications are considered, both new applications and ones already in progress. Local planning officers are applying the new national framework with immediate effect, alongside other policies and requirements that remain in force.

**National Scheme of Delegation**

Possibly the biggest impact to residents is the introduction of new mandatory measures coming into effect from 1st November 2026 that will impact upon the way that the Council determines planning and related applications. The following explanation was provided by Stephen Kelly, Director of Planning.

"Earlier in the year, the Government consulted on proposals to mandate that certain types of planning decisions must be made by planning officers rather than planning committees. Our Councils responded to that consultation, advising that our existing "call in" and assessment processes made such arrangements unnecessary, particularly given the strong track record of delivery that exists in Greater Cambridge through the constructive engagement between members and officers at Committee.

Notwithstanding the Councils comments, on 15 July 2026 the Government introduced the Town and Country Planning (Discharge of Local Planning Authority Functions) (England) Regulations 2026. These regulations will come into effect on 31st October 2026. From that date, these Regulations require that a number of specific types of planning applications, even where there are objections or member/parish call in, must be determined by planning officers under delegated powers. The list of mandatory "delegated" applications includes all householder applications, minor residential applications (up to 9 homes), most reserved matters applications (following outline planning permission), discharge of conditions, prior approvals (such as for telecoms, barn or office conversions) and non-material amendments. These will be known as "Schedule 1" applications.

There is a further category of applications (called "Schedule 2" applications) which are required to be referred to a "gateway meeting" comprising senior officers and the "nominated member(s)." Similar in format to our existing delegated panel meeting, the gateway meeting will consider whether the application needs to be considered by the Committee. The regulations include a presumption that decisions are delegated to officers unless the gateway meeting concludes that the proposals meet at least one or more "significance criteria."

These significance criteria are identified as:

- *Where the application raises an economic, social or environmental issue of significance to the local area.*
- *Where the application raises a significant planning matter having regard to the development plan and any other material considerations.*

Whilst noting that while each case will depend upon its specific circumstances, the Government's guidance includes the following examples of what, under criteria A may be a "significant" economic, social or environmental issue.

- An application for outline planning permission for a large multi-phase residential development allocated in the local plan.
- An application for planning permission for change of use of a community shop in a rural area.
- An application for planning permission or listed building consent for changes to a notable listed building in a town centre.

The Guidance also outlines, for the purpose of criterion B, circumstances that are unlikely to raise a significant planning matter:

- Where the application for development broadly complies with a detailed site allocation and other relevant policies set out in a local or neighbourhood plan and national decision making policies set out in the National Planning Policy Framework. Significant planning matters may arise if new material considerations are raised by the application.
- Where a specific planning matter (e.g. highways or flood risk) was initially raised by a statutory consultee as a concern, but the development proposal has been modified to make it acceptable in the view of the statutory consultee (unless the nominated officer has compelling reasons to consider otherwise).

Further specific guidance applies to circumstances where the applicant for permission is an Officer or Member of the Council or the Council itself. Where the regulations do not prescribe in either schedule 1 or 2 the route for a decision, the Local Planning Authority is entitled to determine via its scheme of delegation the appropriate process for decision making.

These changes will impact upon longstanding (and well known) practice familiar to local residents, amenity groups and where relevant Parishes Councils. In the weeks ahead, GCPS will be seeking to communicate these changes via their website and the various forums the Council and Planning Service participate in. Reports and presentations are also being made to the Planning Committee's through October. Adjustments to internal governance processes, including officer schemes of delegation and making arrangements for the holding of the new "gateway" meetings with Planning Committee Chairs or Vice-Chairs, will also be undertaken.

The government has also published guidance on the proposals here (Planning Committees and the National Scheme of Delegation of Planning Functions: Guidance for local planning authorities in England – GOV.UK):
https://www.gov.uk/government/publications/planning-committees-and-the-national-scheme-of-delegation-of-planning-functions-guidance-for-local-planning-authorities-in-england"

**Five Year Housing Land Supply**

Councils are required to maintain a five year land bank for approved housing developments. If this falls below five years, a council will lose its powers to block speculative, inappropriate applications. Until now, South Cambs and Cambridge's land supply was considered together and was only slightly above five years. A decision has been taken to separate the two councils, giving a

land supply in South Cambs of over seven years and providing a significant buffer against speculative development. The remaining Cambridge land supply is less than three years but the City is considered less at risk from speculative development.

**The Development Corporation**

Progress is being made on the establishment of the Development Corporation despite the CEO who had been appointed deciding to stay in his role at DEFRA and the Planning Director also changing his mind. These roles are unlikely to be re-advertised until November.

There is work underway to clarify the size of a 'strategic site'. This is after the consultation showed that most respondents believed the suggested number of 250 dwellings was far too low. The Statutory Instrument to be laid in parliament in November will include such detail, so a decision is needed soon. Obviously the number chosen has major implications for the planning department. The latest NPPF defines a strategic site as 1500 so it is unclear why the Development Corporation would chose a different number.

Negotiations are underway between the Planning Service and MHCLG about how planning will work. It is clear that if over 50% of a person's work is Development Corporation work, then TUPE applies. This could involve the transfer of a considerable number of planners involved in strategic sites and in the creation of the next local plan, for which the Development Corporation will have to find a budget. The risk is that they will choose just to outsource all this work to commercial agents and essentially just be a commissioning body.

We should be aware the Development Corporation will be taking over future development around the three stations associated with EWR. This has implications for the parish councils to the north of Cambourne who have been co-designing the landscaping and some of the design. Bridget has made this point strongly to the Development Corporation.

The Development Corporation is also creating master plans for the Southern Cluster and the Eastern and Western Corridors. Their main focus at the moment is the Marshalls Airport land and the expansion of the CBC (Addenbrookes) site.

The Development Corporation is also doing feasibility work, described as the South Levels IDB Option. It essentially captures winter water which would have discharged into The Wash and stores it in a network of farm reservoirs to be fed back into the system when needed. They estimate that this could provide sufficient water for 85,000 to 100,000 houses. They claim that smaller reservoirs have 'less impact'. However, this is not going to be a quick or total solution.

**New online tool helps residents judge whether they need planning permission**

Residents across Greater Cambridge can now access an online tool to help them decide if they are likely to need planning permission before carrying out building works or making changes to a property.

Greater Cambridge Shared Planning (GCSP) has launched the "Do I Need Planning Permission?" service, a free online service that guides users through a series of questions about their proposed project and provides tailored guidance based on planning legislation and local property constraints.

Planning permission may be required for a wide range of developments, but some proposals can be carried out under permitted development rights without the need for a formal planning application. The new service has been introduced to help residents access clear guidance before starting a project, at a time that suits them.

“Do I Need Planning Permission?” will help householders and those considering small-scale developments understand whether planning permission may be needed for their building works or change of use. It can also identify planning restrictions that may affect a property, such as whether it is a listed building or located within a conservation area.

To use the service, residents simply need the address of the property and details of the changes they are considering. Through a series of structured questions, the tool then provides guidance based on the answers given. Results are for guidance only and do not constitute an official planning decision or legal advice, and users are advised to apply for a Lawful Development Certificate before starting work.

The new "Do I Need Planning Permission?" service is available now at www.greatercambridgeplanning.org/check-if-i-need-planning-permission.

If you require a formal decision as to whether changes of use or building works, proposed or existing, are lawful you should apply for a Lawful Development Certificate at www.planningportal.co.uk/applications.

## Local Climate Action Conference 2026

South Cambs is hosting its fourth annual Local Climate Action Conference on 6 November from 11am - 5pm at Storey's Field Centre, Eddington.

This year's theme, "Local Climate Action - Adapting Together", explores how communities can respond to the challenges of a changing climate by sharing ideas, learning from one another and taking practical action locally. The conference will bring together parish councils, community groups, charities, local organisations and residents from across the district for an afternoon of inspiration, discussion and networking. Attendees will hear about successful local projects, discover new opportunities to get involved, and explore ways to build more resilient, sustainable communities.

A plant-based lunch and refreshments will be provided. Please RSVP via this link: https://forms.cloud.microsoft/e/rp0TY9WkJx

## Food Waste Collections

Food waste caddies have now been distributed to all our villages and weekly collections have begun.  If you didn’t receive a caddy or it isn’t being emptied, you can submit a report online:
https://forms.scambs.gov.uk/GCSWREQUESTBIN/launch
https://forms.scambs.gov.uk/MISSEDBIN

## Parish councils invited to claim Six Free Trees

Parish councils across South Cambridgeshire are being encouraged to help increase local tree cover by taking part in the latest Six Free Trees scheme: https://www.scambs.gov.uk/grants-and-funding/six-free-trees-open

Since the scheme began in 2019, South Cambridgeshire District Council has given out over 950 trees that have been planted across the district, helping to support biodiversity, enhance green spaces and contribute to local climate action efforts.

The popular initiative is returning for its sixth year, offering parish and town councils the opportunity to claim either six small trees (whips) or one larger pot-grown tree from a selection of native species.

The trees are supplied with stakes, ties and biodegradable tree spirals to help them establish successfully. Additionally, this year a mulch mat will be added to every order, and an optional watering system for bigger trees to help them stay hydrated in dry and hot conditions.

Participating councils will be responsible for planting and caring for the trees once they have been delivered. This year, trees will be delivered earlier than in previous years to give the planted trees more time to establish over the winter months, improving their chances of thriving and coping with dry conditions during the summer.

Schools interested in planting trees are encouraged to contact their local parish council, which can submit an application on their behalf. Other publicly accessible planting locations will also be considered. Residents with ideas for suitable tree planting sites in their community are encouraged to contact their parish or town council.

Parish councils interested in applying can find further information and application details on the Council's Six Free Trees webpage (https://www.scambs.gov.uk/grants-and-funding/six-free-trees-open). The deadline for applications is 31 October 2026.

Looking to do larger scale planting? Apply for the Woodland Trust's free tree packs for schools and communities, which offers tree packs of 15, 30, 105 or 420 saplings.

## An extra £20,000 to boost Community Chest grants

An additional £20,000 is set to be invested in South Cambridgeshire District Council's popular Community Chest grant scheme, helping more local groups deliver projects that benefit people across the district. The confirmation comes as demand for the Council's Community Chest funding continues to grow.

The scheme supports voluntary and community organisations, charities and public sector bodies with grants of up to £2,000 each for projects that benefit local residents. This year, the Community Chest budget was initially set at £64,890, with a further £11,010 ring-fenced for biodiversity projects. The biodiversity fund has now been fully allocated, while the main Community Chest fund has seen consistently strong demand.

At the Grants Advisory Committee meeting on 24 September, councillors approved five more Community Chest applications seeking a total of £9,021. This left just under £14,000 in the Community Chest budget for the rest of the financial year. The meeting therefore heard that the Council is allocating an additional £20,000 towards its Community Chest to boost the grants available and help ensure more worthwhile community projects receive funding through to 31 March 2027.

Community organisations interested in applying for funding can find more information, including eligibility criteria and application guidance, on the South Cambridgeshire District Council website: https://www.scambs.gov.uk/grants-and-funding/community-chest-grants-open

It would be prudent to submit your application as soon as possible!

## Empty Homes

South Cambs is launching a new policy on the purchase of homes that have been empty for a long time and have consequently incurred debt. The first place this will be implemented is in Barrington, where a derelict, listed cottage will be sold and restored. The council has about 100 empty homes on its books and expect between 7 and 10 to reach this stage of 'enforced sale'.

## Homes for Ukraine

The government has now reduced the payment to hosts of Ukrainian guests to £100 from £350 per week and the initial payment to £3300 from £5900. This means that some hosts can no longer afford to continue to be hosts. The rather brilliant solution to this is that we are encouraging people to move onto 'lodging agreements' which is a government scheme (Rent a Room) that allows people to rent out a room and to receive up to £7500 per annum tax free. Lodgers will be able to claim up to £625 per month housing benefit if they are not working. This is already proving popular and there is good legal support to hosts available.

# News from the County Council

## Strategy, Resources & Performance

### Quality of life and happiness remain high across Cambridgeshire

Cambridgeshire residents continue to experience high levels of happiness, with fewer people suffering from loneliness or mental health challenges, according to the results of Cambridgeshire County Council's fourth Quality of Life survey.

This year, 6,912 residents shared their views on living in the county. 5,501 residents took part in the sample survey, approximately 1,100 in each of the five districts providing a representative view across the county.

An additional 1,411 completed the online survey, enabling any resident to take part. These additional results will be analysed and published separately.

The responses received provide valuable insights into residents' wellbeing, how they feel about the communities they live in, and the public services around them, including those provided by the County Council. Although concerns around the cost of living, climate change, and access to jobs remain high, many residents were more satisfied with services and reported feeling better informed by the County Council.

**Key findings**

- 84 per cent of residents say they feel happy—this figure has remained consistent over four years.
- 24 per cent say they often feel lonely, and 26 per cent reported struggling with their mental health—this is lower than last year but still having the greatest impact on younger residents.
- 87 per cent of residents reporting that they personally feel concerned about the cost of living—the same as last year—with over half (56 per cent) reporting having taken action in the last year as a result of cost-of-living increases.
- 60 per cent of residents say that the council keeps them well informed about the services it provides, representing a significant increase from 50 per cent in 2025.
- Residents continue to be very satisfied with registration and library services (both 87 per cent), followed by waste management (81 per cent), park and ride and guided busway services (80 per cent), and street lighting (78 per cent).
- 55 per cent of residents trust the council to make decisions about local services—higher than the national benchmark of 49 per cent.
- 49 per cent believe the council provides value for money—up from 47 per cent last year and 41 per cent in 2024.
- Satisfaction with roads and pavements has risen for a second consecutive year to 32 per cent, up from 21 per cent in 2024.

The County Council's upcoming #BeWinterWise campaign for 2026 will help raise awareness around issues of isolation, mental health and wellbeing, loneliness and the cost of living—all of which can worsen during the darker months. The campaign will also signpost people to support available across Cambridgeshire.

The County Council carried out the survey in partnership with Cambridgeshire and Peterborough Combined Authority and Cambridge Ahead. The results provide valuable insight and evidence to support the council's business planning processes.

https://www.cambridgeshire.gov.uk/council/quality-of-life-survey

**Council budget**
Every year, the council must set a legal budget which balances spending needs against income from council tax and other sources. With a growing population and rising demand for services, particularly in children's social care and special educational needs and disabilities (SEND), the council continues to face difficult decisions about how to balance priorities at a time when costs continue to rise.

The majority of day-to-day spending is required to support children's and adult social care, education and SEND, and with the remainder the council has to maintain the highways network and deliver valued community-based services including libraries and registration services. The council also faces ongoing uncertainty about the Government's plans for local government reorganisation.

The council's budget proposals for 2027/28 will be debated at the full council meeting in February. Ahead of this, Cambridgeshire County Council has launched a public engagement survey to ask for residents' opinions on where it should prioritise spending and savings in the years ahead. The recent Quality of Life Survey will also provide helpful insights into residents' views.

The survey closes on Sunday 15 November, and can be found at
https://yourvoice.cambridgeshire.gov.uk/business-planning/27-28-phase-1-engagement/

## Adults & Health

**Tackling obesity**

The County Council's Adults and Health Committee heard last month that although obesity rates in Cambridgeshire are below the national average for both children and adults, they are still too high, particularly in children and young people, and in groups with lower income.

Obesity rates remain higher in some communities across Cambridgeshire, particularly in Fenland, where higher rates of obesity are found amongst both children and adults. There continues to be a strong link between obesity and deprivation. Figures show that 28 per cent of Year 6 children in the most deprived areas of Cambridgeshire are living with obesity, compared to just 13.2 per cent in the least deprived areas.

Councils, the NHS, schools, community groups and other partners are working together to tackling obesity. This work recognises that maintaining a healthy weight is influenced by a wide range of factors, including access to healthy food, opportunities for physical activity, education, employment, the built environment and wider social and economic circumstances. unpaid carers, people with lived experience, local organisations and others with an interest in supporting carers to design future Adult Carers Support Services.

The council is keen to hear from people who provide care for family members, friends or neighbours, as well as young adult carers and others with experience of caring. Their insights will help ensure future services reflect the needs of carers and the people they support.

A series of workshops will take place between September 2026 and March 2027, giving participants the opportunity to help develop future service priorities, shape how services are delivered and contribute to wider commissioning plans. There is no expectation that people attend every session, with all involvement welcomed based on individual availability and interests.

The workshops will build on feedback already shared by carers and provide another opportunity for people to influence how support is delivered in future.

Anyone interested in taking part, or who would like more information, can contact Commissioning.FPTeam@cambridgeshire.gov.uk

## Communities, Social Mobility and Inclusion

### Council shares partnership award

South Cambridgeshire District Council and Cambridgeshire County Council have won the award for Excellence in Partnership Working (The Fight Against Poverty) from the Institute of Revenues, Ratings and Valuation.

This award is for our joint free school meal take up campaign within the district, using the Local Income Family Tracker (LIFT) system. The project resulted in 81 children now receiving free school meals, worth over £300,000 to their families over the lifetime of their education, and over £1 million to local schools in additional Pupil Premium funding. This work is being extended across other districts including East Cambridgeshire—see below.

### Unclaimed pension credit cashback campaign

Cambridgeshire County Council is working with district and city councils to contact families identified as eligible to receive currently unclaimed Pension Credit, aiming to put up to £2M per year back into residents' pockets.

Over 700 households across Cambridgeshire will be contacted by letter, email and phone. Each household will be advised of their eligibility and provided with support to help them apply for their unclaimed benefit.

This is the county council's first targeted campaign to increase residents' income since approval of the procurement of the Low-Income Family Tracker (LIFT) software platform was approved at a meeting of the County Council's Communities, Social Mobility and Inclusion Committee in February.

LIFT has been purchased for district and city councils in Cambridgeshire by the County Council, using funding from the UK Government's Crisis and Resilience Fund via the DWP, as part of a campaign of income maximisation, intended to help build financial security for low-income families.

Identified residents will be contacted directly by their District Council. The campaign targets households eligible for the two elements of Pension Credit—Guarantee Credit and Savings Credit. Households may be eligible for both.

Based on an average Pension Credit claim of £4,300 a year, the five hundred households identified as eligible for Pension Credit Guarantee would have a total income gain of over £2M per year, ongoing, and should all apply.

### Under-age sales

Trading Standards officers have found two Cambridgeshire businesses selling age-restricted products to children during a series of test purchasing operations carried out across the county. The exercises were conducted over the summer by the County Council's Trading Standards team, working alongside Volunteer Police Cadets in Cambridgeshire aged between 14 and 16, and licensing teams from district councils.

Trading Standards encourages retailers to review their age verification policies and ensure staff consistently challenge anyone who appears under 25.

Concerns about young people accessing alcohol can be reported to Cambridgeshire Police online. Information about shops selling vapes or tobacco products to children under the age of 18 can be reported to Trading Standards' advice partner, Citizens Advice Consumer Service, on 0808 223 1133 Monday to Friday or via the Citizens Advice Consumer Service online form over the weekend. Reports may be made anonymously if wished.

**The Library Presents**
Chosen by residents, the autumn season of The Library Presents (16 October to 12 December) has a line-up of different events including music, comedy, theatre and workshops in art, craft and dance. Hosted in twenty-three Cambridgeshire Libraries, there will be something for everyone.

**New offer: The Library Presents Level Up courses**
New *Level Up* courses now offer the chance to dive deeper into specific artforms such as ceramics. The ticket price of the new course covers the costs of the artist and materials, and is not for profit. The service's regular two-hour workshops continue as normal with their subsidised pricing. Cambridgeshire is one of a small number of library authorities able to bring high-quality arts programmes to local communities, thanks to continued funding from Arts Council England.
**https://www.library.live/the-library-presents**

Peter Sandford and Chris Poulton
12 October 2026
Email: cllr.sandford@scambs.gov.uk (Peter) or Chris.Poulton@cambridgeshire.gov.uk (Chris)
Mobiles: 07985 425414 (Peter) or 07971 594037 (Chris)

Clerks report 10th November 2026

Meeting Dates: –

Full Council – 12th January 2026 – Venue: The Cade Pavilion

Items to report.

- 30/10/26 I was due to have a Teams meeting with Network Delivery Manager, Transport Team for the Combined Authority. Unfortunately I was unable to make this meeting I am awaiting a rearranged date when he returns from annual leave. This is to discuss the bus service for Eltisley.
- 27/10/26 Fly tipping reported Caxton End / Greenfields Ref: XBGSKWGK
- 17/9/26 signed new Streetlighting contract with Vlada Energy which comes into effect 1st November 2026
  10/9/26 Clear Utility Services have confirmed: Your Unmetered Supply was migrated on 01/08/2025 to 1 UMS MPAN so MPAN 1050001861357 is no longer LIVE and the only MPAN left for this supply is the quoted MPAN 1050001861366.
  1/9/26 Utility Aid contacted to advise they had received confirmation from SSE that the below meter is no longer with them:
  **Meter Number:** 1050001861357
  **Supply Address:** Unmetered Supply Eltisley Parish Council Street Lighting, Eltisley, UM5
  This meter should have been transferred 8/12/23 **–** awaiting outcome of Utility Aid's investigation.
- Register of Members Interest forms – copy of Cllr Welland's form sent to the Monitoring Officer.
- 18/9/26 Clerk attended CAPALC Conference – topics covered – Parish & Town Councils: Do they have a future? NALC/ Legal updates, Mayor Paul Bristow – raised questions regarding bus service for Eltisley and awaiting follow up from Transport Team, Digital AGAR update, Presentation on Neighbourhood planning and employment law update.
- 30/9/26 Clerk attended SCDC Conference – LGR update including notification elections will take place as normal 2027 (no shadow elections planned). Housing Team – information on S106 sites, Rural exception sites & land owned by SCDC. SCDC seeking parcels of land for affordable housing.
- 26/10/26 Lloyds Bank – forms signed by Clerk forwarded to Cllr Pinner & Cllr Ellis for signing
- Water bill received for The Green £548.51 –
  Cllr R Pinner has written to CEO, awaiting response

**Full Council Item 64 v**

Query raised through SLCC regarding Speedwatch:

Just on the off chance do you have any contacts with other parish councils that, like us, have a community speedwatch as I would like to get in contact with the coordinators of those groups.

To explain my reason: we recently held a session and our police coordinator, Julie Clarke, was passing and stopped by to say hello. We learned some interesting facts during our chat, the main one being regarding the letters sent to motorists following our speeding submissions. The police are limited to sending 700 letters a month to offenders! There are some 116 CSW teams in the area that Julie covers which allows for only 6 letters per month per CSW team – we do 3 or 4 sessions a month and usually register around 10 speeders per session. I am sure that you can understand both my and the team's frustration that all those caught do not receive a letter. I also do not know the criteria for who gets the letters; is it for those doing over 40mph (we record all those doing over 35mph), is it done on a first come first served basis?

Whilst I realise that just having a session does help educate drivers, which is the aim of the speedwatch initiative, I think it would be more of a deterrent to speeding drivers if they did receive a letter when caught breaking the speed limit. It would certainly make us feel that we were achieving something.

**For decision:**
Do Council wish me to pass this on to the Speedwatch co-ordinator?

# Eltisley Parish Council

Prepared by: Mackell. Date: 12/10/2026

*Name and Role (Clerk/RFO etc)*

Approved by: _____ Date: _____

*Name and Role (RFO/Chair of Finance etc)*

| | | | | |
|---|---|---|---|---|
| | **Bank Reconciliation at 05/10/2026** | | | |
| | Cash in Hand 01/04/2026 | | | 89,790.80 |
| | **ADD** | | | |
| | Receipts 01/04/2026 - 05/10/2026 | | | 41,542.09 |
| | | | | 131,332.89 |
| | **SUBTRACT** | | | |
| | Payments 01/04/2026 - 05/10/2026 | | | 16,849.02 |
| **A** | **Cash in Hand 05/10/2026** (per Cash Book) | | | **114,483.87** |
| | Cash in hand per Bank Statements | | | |
| | Petty Cash | 05/08/2026 | 0.00 | |
| | Nat West current account | 05/08/2026 | 28,589.35 | |
| | Nat West deposit account | 05/08/2026 | 45,916.83 | |
| | Nat West village institute a/c | 05/08/2026 | 468.01 | |
| | Nat West Institute deposit a/c | 05/08/2026 | 39,509.68 | |
| | Gibbs Denley | 05/08/2026 | 0.00 | |
| | | | | **114,483.87** |
| | Less unpresented payments | | | |
| | | | | 114,483.87 |
| | Plus unpresented receipts | | | |
| **B** | **Adjusted Bank Balance** | | | **114,483.87** |
| | **A = B Checks out OK** | | | |

**Account Name**
ELTISLEY PARISH COUNCIL V
BUSINESS CURRENT ACCOUNT

| Account No | Sort Code | Page No |
|---|---|---|
| 54413222 | 60-18-23 | 1 of 2 |

NatWest

0003401 6/00065379/352 0131606-O002-0
ELTISLEY PARISH COUNCIL
NEEDINGWORTH VILLAGE HALL
OVERCOTE LANE,NEEDINGWORTH,ST.
PE27 4TU

12 OCT 2026

**Current Account**

| Summary | |
|---|---|
| Statement Date | 30 SEP 2026 |
| Period Covered | 29 AUG 2026 to 30 SEP 2026 |
| Previous Balance | £31,620.83 |
| Paid In | £450.00 |
| Withdrawn | £3,481.48 |
| New Balance | £28,589.35 |
| BIC | NWBKGB2L |
| IBAN | GB67NWBK60182354413222 |

# Welcome to your NatWest Statement

Why file and store your statements when we can do it for you? Manage your statements online at **www.natwest.com**
If you have changed your address or telephone number please let us know.

| Date | Description | Paid In(£) | Withdrawn(£) | Balance(£) |
|---|---|---|---|---|
| 29 AUG 2026 | BROUGHT FORWARD | | | 31,620.83 |
| 09 SEP | Bill Payment IAN FORDHAM IAN FORDHAM FP 09/09/26 40 05023359551392000N | | #38 ✓ 379.98 | 31,240.85 |
| | Bill Payment CAPALC CAPALC FP 09/09/26 40 41023521562281000N | | #37 ✓ 75.00 | 31,165.85 |
| | Bill Payment HOLYWELL-CUM-NEEDI HOLYWELL-CUM-NEEDI FP 09/09/26 40 49023519535562000N | | #36 ✓ 242.52 | 30,923.33 |
| 14 SEP | Credit No.100353 605114 | #16 ✓ 450.00 | | 31,373.33 |
| 24 SEP | Bill Payment BRADGATE GROUND MA BRADGATE GROUND MA FP 24/09/26 40 31023603707106000N | | #39 ✓ 570.00 | 30,803.33 |
| | Bill Payment P T PINNER AND SON P T PINNER AND SON FP 24/09/26 40 14023608694094000N | | #44 ✓ 575.77 | 30,227.56 |
| | Bill Payment ALISON JACKSON ALISON JACKSON FP 24/09/26 40 54023506510386000N | | #41 ✓ 639.42 | 29,588.14 |
| | Bill Payment CAS INSURANCE SERV CAS INSURANCE SERV FP 24/09/26 40 57023620372175000N | | #42 ✓ 740.36 | 28,847.78 |
| | Bill Payment HMRC CUMBERNAULD HMRC CUMBERNAULD FP 24/09/26 40 56023457425634000N | | #40 ✓ 204.79 | 28,642.99 |
| | Bill Payment HOLYWELL-CUM-NEEDI HOLYWELL-CUM-NEEDI FP 24/09/26 40 18023531848784000N | | #43 ✓ 30.00 | 28,612.99 |
| | Direct Debit SSE ENERGY SUPPLY 0089320-DD01711916 | | #45 ✓ 23.64 | 28,589.35 |

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**Account Name**
ELTISLEY PARISH COUNCIL
RESERVE ACCOUNT

| Account No | Sort Code | Page No |
|---|---|---|
| 11216794 | 60-18-23 | 1 of 2 |

NatWest

**Business Reserve Account**

| Summary | |
|---|---|
| Statement Date | 05 OCT 2026 |
| Period Covered | 05 SEP 2026 to 05 OCT 2026 |
| Previous Balance | £45,881.57 |
| Paid In | £35.26 |
| Withdrawn | £0.00 |
| New Balance | £45,916.83 |
| BIC | NWBKGB2L |
| IBAN | GB67NWBK60182311216794 |

00029553/00056030/352 0132255-0001-0
ELTISLEY PARISH COUNCIL
NEEDINGWORTH VILLAGE HALL
OVERCOTE LANE,NEEDINGWORTH,ST.
PE27 4TU

12 OCT 2026

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If you have changed your address or telephone number please let us know.
Interest rate: 0.85% Gross / 0.85% AER

| Date | Description | Paid In(£) | Withdrawn(£) | Balance(£) |
|---|---|---|---|---|
| 05 SEP 2026 | BROUGHT FORWARD | | | 45,881.57 |
| 30 SEP | Interest 30SEP GRS 11216794 | 35.26 | | 45,916.83 |

15.1

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**Account Name**
ELTISLEY PARISH COUNCIL VILLAGE INSTITUTE
BUSINESS RESERVE ACCOUNT

| Account No | Sort Code | Page No |
|---|---|---|
| 18717071 | 60-18-23 | 1 of 2 |

NatWest

00029562/00056040/352 0132255-0001-0

THE CLERK
NEEDINGWORTH VILLAGE HALL
OVERCOTE LANE,NEEDINGWORTH,ST.
PE27 4TU

12 OCT 2026

**Business Reserve Account**

| Summary | |
|---|---|
| Statement Date | 05 OCT 2026 |
| Period Covered | 05 SEP 2026 to 05 OCT 2026 |
| Previous Balance | £39,479.34 |
| Paid In | £30.34 |
| Withdrawn | £0.00 |
| New Balance | £39,509.68 |
| BIC | NWBKGB2L |
| IBAN | GB70NWBK60182318717071 |

# Welcome to your NatWest Statement

Why file and store your statements when we can do it for you? Manage your statements online at **www.natwest.com**
If you have changed your address or telephone number please let us know.
Interest rate: 0.85% Gross / 0.85% AER

| Date | Description | Paid In(£) | Withdrawn(£) | Balance(£) |
|---|---|---|---|---|
| 05 SEP 2026 | BROUGHT FORWARD | | | 39,479.34 |
| 30 SEP | Interest 30SEP GRS 18717071 | #18 ✓ 30.34 | | 39,509.68 |

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# Eltisley Parish Council

## Summary of Receipts and Payments

### Summary - Cost Centres Only

| Cost Centre | Receipts | | | Payments | | | Net Position |
|---|---|---|---|---|---|---|---|
| | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| Admin Support | | | 0.00 (N/A) | 980.00 | 727.56 | 252.44 (25%) | 252.44 |
| Allotments | | | 0.00 (N/A) | | | 0.00 (N/A) | 0.00 |
| Asset maintenance | | | 0.00 (N/A) | 500.00 | | 500.00 (100%) | 500.00 |
| Bus Shelter | | | 0.00 (N/A) | 40.00 | 44.27 | -4.27 (-10%) | -4.27 |
| Cade Pavilion | | | 0.00 (N/A) | 2,250.00 | | 2,250.00 (100%) | 2,250.00 |
| Contingency | | 450.00 | 450.00 (45000% | 2,500.00 | 482.63 | 2,017.37 (80%) | 2,467.37 |
| Devolved functions -ccc/scdc | | | 0.00 (N/A) | 500.00 | | 500.00 (100%) | 500.00 |
| Election costs | | | 0.00 (N/A) | 2,000.00 | 105.00 | 1,895.00 (94%) | 1,895.00 |
| fund raising | | | 0.00 (N/A) | | | 0.00 (N/A) | 0.00 |
| General Admin | | | 0.00 (N/A) | 3,410.00 | 1,913.74 | 1,496.26 (43%) | 1,496.26 |
| Grants | | 5,160.00 | 5,160.00 (516000 | | | 0.00 (N/A) | 5,160.00 |
| Grass cutting | 4,310.00 | 1,996.63 | -2,313.37 (-53%) | 10,500.00 | 7,811.67 | 2,688.33 (25%) | 374.96 |
| Interest | 500.00 | 342.67 | -157.33 (-31%) | | | 0.00 (N/A) | -157.33 |
| other income | | 150.00 | 150.00 (15000% | | | 0.00 (N/A) | 150.00 |
| Peace treelights | | | 0.00 (N/A) | | 25.00 | -25.00 (-2500% | -25.00 |
| Play equipment | | | 0.00 (N/A) | 500.00 | 628.98 | -128.98 (-25%) | -128.98 |
| Precept | 26,356.00 | 26,356.00 | 0.00 (N/A) | | | 0.00 (N/A) | 0.00 |
| S106 | | | 0.00 (N/A) | | | 0.00 (N/A) | 0.00 |
| S137 | | | 0.00 (N/A) | | | 0.00 (N/A) | 0.00 |
| salaries | | | 0.00 (N/A) | 9,400.00 | 5,805.49 | 3,594.51 (38%) | 3,594.51 |
| school hire | | | 0.00 (N/A) | | | 0.00 (N/A) | 0.00 |
| Special projects | | | 0.00 (N/A) | | | 0.00 (N/A) | 0.00 |
| Street Lights | | | 0.00 (N/A) | 430.00 | 155.41 | 274.59 (63%) | 274.59 |
| Training | | | 0.00 (N/A) | 750.00 | 174.00 | 576.00 (76%) | 576.00 |
| Tree survey work | | | 0.00 (N/A) | 500.00 | | 500.00 (100%) | 500.00 |
| vat | 1,000.00 | | -1,000.00 (-100%) | | | 0.00 (N/A) | -1,000.00 |
| Village Institute | | | 0.00 (N/A) | | | 0.00 (N/A) | 0.00 |
| **NET TOTAL** | **32,166.00** | **34,455.30** | **2,289.30 (7%)** | **34,260.00** | **17,873.75** | **16,386.25 (47%)** | **18,675.55** |

| | | |
|---|---|---|
| **Total for ALL Cost Centres** | 34,455.30 | 17,873.75 |
| **V.A.T.** | 7,086.79 | 1,778.27 |
| **GROSS TOTAL** | **41,542.09** | **19,652.02** |

**Full Council 10th November 2026 Item 65.4**

Quarterly review Clerks hours

Monthly hours: 39 hours

**Hours worked:**

| | | |
|---|---|---|
| August 2026 | 32hrs 30mins | -6hrs 30mins |
| September 2026 | 58hrs | +19hrs |
| October 2026 | 24hrs 45mins | -14hrs 15mins |

Under by 1hr 45mins

## Full Council Item 65.5

## ACTION PLAN of Recommendations from Internal Audit Report 2026

| Action | Description | Responsible person | Target Date | Status |
|---|---|---|---|---|
| Health & Safety Policy | To draft a policy | Parish Clerk | January 2027 | Draft Nov 2026 |
| Precept explanation | To explain precept increase in detail in minutes for future years | Parish Clerk | Ongoing – will include explanation in January 2027 minutes | In progress |
| Papers | Associated papers to agendas be posted on website | Parish Clerk | Ongoing | July 2026 started adding papers to website |
| Minutes | Update 'draft' minutes with 'approved' minutes moving forward | Parish Clerk | Ongoing | Updated 26 May 2026, 14 July 2026 & will continue with future meetings |
| Accessibility checking | Regularly use an accessibility tool on the website | Parish Clerk | Ongoing | Wave Accessibility checker used<br>21/9/2026<br>No errors detected<br>AIM Score: 9.5 out of 10<br>2/11/26<br>No errors detected<br>AIM Score: 9.6 out of 10 |

# ELTISLEY PARISH COUNCIL
# MEETING DATES FOR 2027/28

| | |
|---|---|
| **2027** | |
| January | 12th– Full Council |
| March | 9th – Full Council |
| May | 11th Full Council/<br><br>Annual Parish Meeting |
| July | 13th – Full Council |
| September | 14th – Full Council |
| November | 9th – Full Council |
| **2028** | |
| January | 11th – Full Council |
| March | 14th – Full Council |

Cambridgeshire County Council

# City Cambridgeshire - Complex 26/27 LHI Panel Scores

| Cllr Panel Members | |
|---|---|
| Cllr Alex Beckett | Cllr Elisa Meschini |
| Cllr Bryony Goodliffe | Cllr Elliot Tong |
| Cllr Darren Green | Cllr Ian Manning |
| Cllr David Levien | |

| Available Budget | | |
|---|---|---|
| | | Funding Allocation |
| Non-complex | £ | 182,050.00 |
| **Complex** | **£** | **49,468.53** |
| Total | £ | 231,518.53 |
| **£** | | **235,267.94** |

| Unallocated budget: | £ | 3,749.41 |
|---|---|---|

**Commentary:**

Cambridge City Council contributes a fixed £35,000 per annum towards LHI projects.
The funding allocations made are towards those projects which are affordable within the usual 50:50 split of funding between Complex and Non-complex processes. This approach ensures that more projects are delivered through the process, despite them not necessarily scoring the highest.

**Scoring Key:**

Green denotes applications prioritised for funding

| Applicant Name | CITY Ward | Road Name/Location | Solution | £ Total Estimated Project Cost | £ Applicant Contribution Required | % Applicant Contribution | £ Cumulative Applicant Contribution | £ CCC Contribution | £ Cumulative CCC Total | Overall Average Score | Ranking |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Cllr Ian Manning** | Chesterton | Arbury Road, Chesterton | Priority chicane | £ 27,850.76 | £ 2,850.76 | 10.24% | £ 2,850.76 | £ 25,000.00 | £ 25,000.00 | **2.40** | **1** |
| **Cllr Naomi Bennett & Elliot Tong** | Abbey | Barnwell Road | Designating cycle path on west side of Barnwell Road | £ 27,187.26 | £ 2,718.73 | 10.00% | £ 5,569.49 | £ 24,468.53 | £ 49,468.53 | **2.33** | **2** |
| **Community Group. Mill Road 4 People** | Petersfield | Mill Road | Traffic calming raised features | £ 41,305.32 | £ 16,305.32 | **This will be explored further as part of the wider Mill Road Regeneration project.** | | | | **2.81** | **3** |
| **Cllr Rory Clark** | Castle | Madingley Road junction Mount Pleasant | Pedestrian Crossing | £ 74,107.50 | £ 49,107.50 | **This will be explored further as part of the Greater Cambridge Partnership Madingley Road Project.** | | | | **2.63** | **4** |
| **Community group Application** | Petersfield | Tenison Road jet Station Road | Uncontrolled Crossing Point | £ 42,567.84 | £ 17,567.84 | **This project exceeds the standard contribution split between City Complex and Non-complex applications which is set at a allocation of 50:50 for the £35000 funding available from the City Council.** | | | | **2.57** | **5** |
| **St Bede's Inter-Church School** | Cherry Hinton | Birdwood Road | Zebra Crossing | £ 74,107.50 | £ 49,107.50 | **This project exceeds the budget available through the LHI programme.** | | | | **2.56** | **6** |
| **Cllr Bryony Goodliffe** | Cherry Hinton | Cherry Hinton Road | Zebra Crossing | £ 74,107.50 | £ 49,107.50 | **This project exceeds the budget available through the LHI programme.** | | | | **2.49** | **7** |
| **Cllr Mike Black** | Arbury | Perse Way jet Hurrell Road / Harris Road | Speed table | £ 48,718.43 | £ 23,718.43 | | | | | **2.31** | **8** |
| **Cllr Rory Clark** | Castle | Oxford Road junction Huntingdon Road | Footway widening | £ 48,717.84 | £ 23,717.84 | | | | | **2.29** | **9** |
| **Cambridge City Council** | Romsey | Coldhams Lane | Road narrowing | £ 77,590.00 | £ 52,590.00 | | | | | **2.27** | **10** |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| **Cllr Alex Beckett** | Market | King Street | Pedestrian Crossing | £ | 27,808.43 | £ | 27,808.43 | | **2.06** | **11** |
| **Cllr Rory Clark** | Castle | Howes Place jet Huntingdon Road | Traffic Island | £ | 42,535.32 | £ | 17,535.32 | | **2.05** | **12** |
| **Cllr Karen Young** | Queen Ediths | Greystoke Road | Traffic calming measures | £ | 37,615.86 | £ | 12,615.86 | | **2.02** | **13** |
| **Cllr Karen Young** | Queen Ediths | Junction between Hills Road and Cherry Hinton Road | Footway widening and road markings | £ | 48,718.43 | £ | 23,718.43 | | **1.98** | **14** |
| **Cllr David Levien** | Trumpington | Village wide | Reduction of speed limit to 30mph | £ | 28,252.19 | £ | 28,252.19 | | **1.84** | **15** |
| **Cllr Naomi Bennett & Elliot Tong** | Abbey | Wadloes Road | Zebra Crossing | £ | 58,117.57 | £ | 33,117.57 | | **1.77** | **16** |
| **Community Group Application** | Petersfield | Gonville Place | **Withdrawn by applicant during feasibility stage** | | | | | | | |
| **Cllr Karen Young** | Queen Ediths | Long Road / Hills Road / QEW. | **Withdrawn due to delivery through another funded programme** | | | | | | | |
| | | | | **£779,307.75** | | **£429,839.22** | | | **£49,468.53** | |

## Cambridge City - LHI Non-Complex Prioritised list 2026/2027

| Available Budget | £235,267.94 |
|---|---|
| | Funding allocation |
| Non-complex | £182,050.00 |
| Complex | £49,468.53 |
| Total | £231,518.53 |
| Unallocated budget: | £ 3,749.41 |

**Scoring Key:**
Green denotes applications prioritised for funding

| Applicant Name | Ward | Road Name / Location | Solution | £ Project Cost | £ Applicant contribution | £ Cumulative Applicant Contribution | % Applicant Contribution | £ CCC Contribution | £ Cumulative CCC Contribution | Moderated Score | Ranking |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Cllr Anna Smith** | **Romsey** | Rustat Road | Mobile Vehicle Activated Signs (MVAS) | £ 7,500.00 | £ 750.00 | £ 750.00 | 10% | £ 6,750.00 | £ 6,750.00 | **29** | **1** |
| **Cllr Alex Beckett** | **Market** | Gonville Place | Pedestrian crossing improvements | £ 10,000.00 | £ 1,000.00 | £ 1,750.00 | 10% | £ 10,000.00 | £ 16,750.00 | **27** | **2** |
| **Cllr Ian Manning** | **Chesterton** | Chesterton High Street | Bollards and / or pedestrian railings | £ 10,000.00 | £ 1,000.00 | £ 2,750.00 | 10% | £ 10,000.00 | £ 26,750.00 | **26** | **3** |
| **Cllr Rory Clark** | **Castle** | Corona Road | Street lighting | £ 8,000.00 | £ 800.00 | £ 3,550.00 | 10% | £ 7,200.00 | £ 33,950.00 | **26** | **4** |
| **County Cllr Mike Black / City Cllr Dr Patrick Sheil** | **Arbury** | Darwin Drive | Street lighting | £ 8,000.00 | £ 800.00 | £ 4,350.00 | 10% | £ 7,200.00 | £ 41,150.00 | **26** | **5** |
| **Cambridge City Council** | **Romsey** | Multiple Streets (Thoday Street) | Parking restrictions such as double yellow lines | £ 15,000.00 | £ 5,000.00 | £ 9,350.00 | 33% | £ 10,000.00 | £ 51,150.00 | **26** | **6** |
| **Simon Smith** | **Castle** | Storeys Way | Cycling route improvements, road markings | £ 7,500.00 | £ 750.00 | £ 10,100.00 | 10% | £ 6,750.00 | £ 57,900.00 | **26** | **7** |
| **Cllrs Naomi Bennett and Elliot Tong** | **Abbey** | Coldhams Lane / New Street | Double Yellow Lines | £ 9,000.00 | £ 900.00 | £ 11,000.00 | 10% | £ 8,100.00 | £ 66,000.00 | **25** | **8** |
| **Elliot Tong** | **Abbey** | Mercer Row and Garlic Row | Junction improvements, signage and parking restrictions such as double yellow lines | £ 12,500.00 | £ 2,500.00 | £ 13,500.00 | 20% | £ 10,000.00 | £ 76,000.00 | **25** | **9** |
| **Mill Road 4 People Community group Application** | **Petersfield** | Mill Road | Mobile Vehicle Activated Signs (MVAS) | £ 7,500.00 | £ 750.00 | £ 14,250.00 | 10% | £ 6,750.00 | £ 82,750.00 | **24** | **10** |

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **County Cllr Mike Black / City Cllr Dr Patrick Sheil** | **Arbury** | Roseford Road, Cambridge | Mobile Vehicle Activated Signs (MVAS) | £ 7,500.00 | £ 750.00 | £ 15,000.00 | 10% | £ 6,750.00 | £ 89,500.00 | **24** | **11** |
| **Cllr Bryony Goodliffe** | **Cherry Hinton** | High Street, Cherry Hinton | Mobile Vehicle Activated Signs (MVAS) | £ 7,500.00 | £ 750.00 | £ 15,750.00 | 10% | £ 6,750.00 | £ 96,250.00 | **24** | **12** |
| **Cllr Karen Young** | **Queens Edith** | Fendon Road | Parking restrictions such as double yellow lines | £ 9,000.00 | £ 900.00 | £ 16,650.00 | 10% | £ 8,100.00 | £ 104,350.00 | **24** | **13** |
| **Cllr Alex Beckett** | **Queens Edith** | Gonville Place | Mobile Vehicle Activated Signs (MVAS) | £ 7,500.00 | £ 750.00 | £ 17,400.00 | 10% | £ 6,750.00 | £ 111,100.00 | **24** | **14** |
| **Cllr Bryony Goodliffe** | **Cherry Hinton** | Cherry Hinton and Birdwood Rd | Mobile Vehicle Activated Signs (MVAS) | £ 7,500.00 | £ 750.00 | £ 18,150.00 | 10% | £ 6,750.00 | £ 117,850.00 | **23** | **15** |
| **Cllr Ian Manning** | **Chesterton** | Moss Bank | Route safety improvements. | £ 14,000.00 | £ 4,000.00 | £ 22,150.00 | 29% | £ 10,000.00 | £ 127,850.00 | **23** | **16** |
| **Cllr Bob Illingworth (Cambridge City Council)** | **Kings Hedges** | Eastfield Road | Street lighting | £ 8,000.00 | £ 800.00 | £ 22,950.00 | 10% | £ 7,200.00 | £ 135,050.00 | **23** | **17** |
| **Cllr Elisa Meschini** | **Kings Hedges** | Green Park | Street lighting | £ 8,000.00 | £ 800.00 | £ 23,750.00 | 10% | £ 7,200.00 | £ 142,250.00 | **22** | **18** |
| **Cllr Rory Clark** | **Castle** | Huntingdon Road | Cycle lane improvements | £ 11,000.00 | £ 1,000.00 | £ 24,750.00 | 10% | £ 10,000.00 | £ 152,250.00 | **22** | **19** |
| **Cllr Alex Beckett** | **Market** | New Square and Fitzroy Street | Pedestrian and cycle route improvements | £ 10,000.00 | £ 1,000.00 | £ 25,750.00 | 10% | £ 10,000.00 | £ 162,250.00 | **22** | **20** |
| **Cllr Alex Beckett** | **Market** | Trinity Street, Sidney Street | Cycling and signage improvements | £ 8,000.00 | £ 800.00 | £ 26,550.00 | 10% | £ 7,200.00 | £ 169,450.00 | **22** | **21** |
| **Resident /Community Group Clerk Maxwell Road Residents Association** | **Newnham** | Clerk Maxwell Road | Street lighting and improvement measures. | £ 14,000.00 | £ 1,400.00 | £ 27,950.00 | 10% | £ 12,600.00 | £ 182,050.00 | **21** | **22** |
| **Cllr Elliot Tong & Naomi Bennett** | **Abbey** | Newmarket Road / Barnwell Road | Parking Restriction / ETRO | £ 10,000.00 | £ 1,000.00 | | | | | **21** | **23** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Cllr Karen Young** | **Queens Edith** | Bowers Croft and Almoners Avenue | Cycle lane improvements and dropped kerbs | £ 12,500.00 | £ 2,500.00 | | **21** | **24** |
| **Cllr Simon Smith** | **Castle** | Lawrence Weaver Road | Mobile Vehicle Activated Signs (MVAS) | £ 8,000.00 | £ 800.00 | | **20** | **25** |
| **Cllr Elisa Meschini** | **Kings Hedges** | Woodhead Drive / Downhams Lane | Parking restrictions such as double yellow lines | £ 7,500.00 | £ 750.00 | | **20** | **26** |
| **Resident / Community Application** | **Petersfield** | Tenison Road and Mill Road Cambridge | Parking restrictions | £ 8,000.00 | £ 800.00 | | **19** | **27** |
| **Cllr Elisa Meschini** | **Kings Hedges** | Arden Road AND Armitage Way | Parking restrictions such as double yellow lines | £ 7,500.00 | £ 750.00 | | **19** | **28** |
| **Cllr Elisa Meschini** | **Kings Hedges** | Nicholson Way and Arbury Road | Parking restrictions such as double yellow lines | £ 7,500.00 | £ 750.00 | | **19** | **29** |
| **Hugh Clough (City Councillor Newnham Ward)** | **Newnham** | Gough Way | Footway improvements / Solar Studs | £ 12,000.00 | £ 2,000.00 | | **19** | **30** |
| **Cllr Bryony Goodliffe** | **Cherry Hinton** | The Tins' | Improvements to mixed use footway and cycleway route. | £ 10,000.00 | £ 1,000.00 | | **18** | **31** |
| **Cllr Elisa Meschini** | **Kings Hedges** | Haviland Way | I would like a streetlight for Haviland Way | £ 7,500.00 | £ 750.00 | | **18** | **32** |
| **Resident / Community Application** | **Trumpington** | Long Road | Solar studs for the path from the busway to Long Road (before the bridge coming from the station). | £ 12,500.00 | £ 2,500.00 | | **17** | **33** |
| **Resident / Community Application** | **Chesterton** | Montague Road and Humberstone | Cycle route improvements | £ 12,500.00 | £ 2,500.00 | | **16** | **34** |
| **City Cllr Richard Swift and former County/City Cllr Dr Jocelynne Annette Scutt** | **Chesterton** | Victoria Park | Pedestrian railings | £ 12,500.00 | £ 2,500.00 | | **15** | **35** |
| **Resident / Community Group Mill Road 4 People** | **Withdrawn due to being a duplicate application** | | | | | | | |

| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Cllrs Elliot Tong, Naomi Bennett | Withdrawn due to being a duplicate application | | | | | | | | | | | |
| | | | | £ 335,000.00 | £ 46,550.00 | | | £ 182,050.00 | | | | |

## East Cambridgeshire - Complex 26/27 LHI Panel Scores

| Cllr Panel Members | | Available Budget | | |
|---|---|---|---|---|
| Cllr Lorna Dupre | Cllr Christine Whelan | | £ | 120,809.79 |
| Cllr Mark Goldsack | Cllr Yannifer Malinowski | | Funding allocation | |
| Cllr Jonny Edge | Cllr John Wells | Non-complex | £ | 75,250.00 |
| | | **Complex** | £ | **45,000.00** |
| | | Total | £ | 120,250.00 |
| | | Unallocated budget: | £ | 559.79 |

**Scoring Key:**

Green denotes applications prioritised for funding

| Applicant Name | Population | Road Name/Location | Solution | £ Total Estimated Project Cost | £ Applicant Contribution | % Applicant Contribution | £ CCC Contribution | £ Cumulative CCC Total | Overall Average Score | Ranking |
|---|---|---|---|---|---|---|---|---|---|---|
| **Stretham Parish Council** | **7412** | A10 Ely Road & Cambridge Road | 40mph speed limit with Village gateway features. | £ 25,000.00 | £ 5,000.00 | 20% | £ 20,000.00 | £ 20,000.00 | **3.21** | **1** |
| **Wilburton Parish Council** | **1585** | A1123 Streatham Road | Raised table with an uncontrolled pedestrian crossing | £ 65,054.16 | £ 40,000.00 | 61% | £ 25,000.00 | £ 45,000.00 | **3.04** | **2** |
| **Isleham Parish Council** | **2808** | Fordham Road | Traffic calming measure - raised table | £ 69,974.16 | £ 45,000.00 | | | | **3.00** | **3** |
| **Soham Parish Council** | **7437** | Clay Street | Zebra crossing | £ 75,593.41 | £ 25,000.00 | | | | **2.88** | **4** |
| **Witchford Parish Council** | **2978** | Main Street | Road narrowing | £ 39,992.47 | £ 15,000.00 | | | | **2.58** | **5** |
| **Witcham Parish Council** | **439** | Witcham Road & Mepal Road | Speed reduction to 50mph | £ 27,432.96 | £ 2,500.00 | | | | **2.55** | **6** |
| **Haddenham Parish Council** | **3572** | Church Lane | Footway and closure of through vehicular traffic. | £ 34,942.43 | £ 10,000.00 | | | | **2.54** | **7** |
| **Fordham Parish Council** | **3482** | Sharmans Road | Raised table with uncontrolled pedestrian crossing | £ 74,894.16 | £ 50,000.00 | | | | **2.48** | **8** |
| **Cheveley Parish Council** | **1932** | Ashley Drive & Duchess Drive | Traffic calming features | £ 29,989.68 | £ 5,000.00 | | | | **2.35** | **9** |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| **Littleport Parish Council** | **10536** | Church Lane | Dropped crossing with a pedestrian refuge island in the centre of the junction | £ 29,596.00 | £ 5,000.00 | | | | **2.33** | **10** |
| **Spring Meadow Infant and Nursery School, Ely** | **21557** | High Barns | Zebra crossing | £ 74,107.57 | £ - | | | | **2.06** | **11** |
| **Bottisham** | **Transferred to Non-Complex** | | | | | | | | | |
| **Woodditton** | **Transferred to Non-Complex** | | | | | | | | | |
| | | | | **£ 546,577.00** | **£ 202,500.00** | | **£ 45,000.00** | **£ -** | | |

## East Cambridgeshire - LHI Non-Complex Prioritised list 2026/2027

| Available Budget | £120,809.79 |
|---|---|
| | Funding Allocation |
| **Non-complex** | **£75,250.00** |
| Complex | £45,000.00 |
| Total | £120,250.00 |

| Unallocated budget: | £559.79 |
|---|---|

| Scoring Key: |
|---|
| Green denotes applications prioritised for funding |

| Parish | Population | Road Name / Location | Solution | £ Project Cost | £ Applicant contribution | % Applicant Contribution | £ CCC Contribution | £ Cumulative CCC Contribution | Moderated Score | Ranking |
|---|---|---|---|---|---|---|---|---|---|---|
| **Burwell Parish Council** | 6438 | High Street | HALO LED lights at Zebra Crossing | £ 15,000.00 | £ 5,000.00 | 33% | £ 10,000.00 | £ 10,000.00 | **27** | **1** |
| **Wicken Parish Council** | 150 | Soham - Wicken cycle path | Road signage & road markings. | £ 10,000.00 | £ 1,000.00 | 10% | £ 9,000.00 | £ 19,000.00 | **25** | **2** |
| **Swaffham Bulbeck Parish Council** | 922 | Various locations | 2 MVAS unit & posts | £ 12,000.00 | £ 2,000.00 | 17% | £ 10,000.00 | £ 29,000.00 | **24** | **3** |
| **Burrough Green Parish Council** | 421 | Various locations | 2 Solar powered MVAS signs and posts | £ 11,800.00 | £ 1,800.00 | 15% | £ 10,000.00 | £ 39,000.00 | **24** | **4** |
| **Bottisham Parish Council** | 2369 | High Street | Parking and safety improvements | £ 10,000.00 | £ 2,500.00 | 25 | £ 8,000.00 | £ 47,000.00 | **24** | **5** |
| **Ashley Parish Council** | 650 | Various locations | 2 Solar powered MVAS signs and posts | £ 10,000.00 | £ 1,750.00 | 17.50% | £ 8,250.00 | £ 55,250.00 | **22** | **6** |
| **Westley Waterless Parish Meeting (Jim Paltridge)** | 136 | Various locations | 2 Solar powered MVAS signs and posts | £ 11,000.00 | £ 1,000.00 | 10% | £ 10,000.00 | £ 65,250.00 | **22** | **7** |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| **Woodditton Parish Council** | 250 | Ditton Lodge Primary School / St Johns Avenue | Buffer zone (40mph), road markings and signage | £ 12,000.00 | £ 2,000.00 | 15% | £ 10,000.00 | £ 75,250.00 | **22** | **8** |
| **Coveney Parish Council** | 400 | Main Street / Wardy Hill | Signage and road markings | £ 8,000.00 | £ 1,000.00 | | | | **20** | **9** |
| **Chippenham Parish Council** | 519 | Various locations | Signage and road markings | £ 12,500.00 | £ 2,500.00 | | | | **19** | **10** |
| **Mepal Parish Council** | 964 | Mepal Parish (various areas) | MVAS unit & posts | £ 11,000.00 | £ 1,000.00 | | | | **15** | **11** |
| **Westley Waterless Parish Council** | **Withdrawn due to being a duplicate application** | | | | | | | | | |
| **Coveney Parish Council** | **Withdrawn due to being a duplicate application** | | | | | | | | | |
| | | | **Totals:** | **£ 123,300.00** | **£ 21,550.00** | | **£ 75,250.00** | | | |

## Fenland - Complex 2026/2027 LHI Panel Scores

| Cllr Panel Members | | Available Budget | £ | 115,170.91 |
|---|---|---|---|---|
| Cllr Stefan Fisher | | | | Funding allocation |
| Cllr Colin Galbraith | | Non-complex | £ | 40,000.00 |
| Cllr Samantha Hoy | | **Complex** | **£** | **72,884.64** |
| Cllr Steve Tierney | | Total | £ | 112,884.64 |

| Unallocated budget: | £ | 2,286.27 |
|---|---|---|

**Scoring Key:**

Green denotes applications prioritised for funding

| Applicant Name | Population | Road Name/Location | Solution | £ Total Estimated Project Cost | £ Applicant Contribution | % Applicant Contribution | £ CCC Contribution | £ Cumulative CCC Total | Overall Average Score | Ranking |
|---|---|---|---|---|---|---|---|---|---|---|
| **Wisbech Town Council** | **34000** | Redmoor Lane, Wisbech/Elm | Speed Reduction to 50mph and improved signage | £ 27,022.19 | £ 3,070.00 | 11% | £ 23,952.19 | £ 23,952.19 | **4.00** | **1** |
| **Wisbech Town Council** | **34000** | Barton Road and Mile Tree Lane, Wisbech | Junction Improvements | £ 26,776.19 | £ 2,678.00 | 10% | £ 24,098.19 | £ 48,050.38 | **3.34** | **2** |
| **Whittlesey Town Council** | **16000** | Teal Road, Whittlesey | Priority Chicanes | £ 27,834.26 | £ 3,000.00 | 10% | £ 24,834.26 | £ 72,884.64 | **3.09** | **3** |
| **Wisbech St Mary Parish Council** | **3900** | Murrow Bank, near School | Priority Chicanes | £ 34,970.82 | £ 10,000.00 | | | | **2.59** | **4** |
| **Parson Drove Parish Council** | **1400** | Swan Bridge Junction | Junction Improvements | £ 29,236.19 | £ 2,923.62 | | | | **1.94** | **5** |
| **Elm Parish Council** | **Withdrawn during feasibility assessment stage by the applicant** | | | | | | | | | |
| **Doddington Parish Council** | **Re-directed to Highway Maintenance by CCC Officers** | | | | | | | | | |
| | | | | **£ 145,839.65** | **£ 21,671.62** | | **£ 72,884.64** | **£ -** | | |

## Fenland - LHI Non-Complex Prioritised list 2026/2027

| Available Budget | £115,170.91 |
|---|---|
| | Funding allocation |
| Non-complex | £40,000.00 |
| Complex | £72,884.64 |
| Total | £99,884.64 |
| Unallocated budget: | £2,286.27 |

**Scoring Key:**

Green denotes applications prioritised for funding

| Parish | Population | Road Name / Location | Solution | £ Project Cost | £ Applicant contribution | % Applicant Contribution | £ CCC Contribution | £ Cumulative CCC Contribution | Moderated Score | Ranking |
|---|---|---|---|---|---|---|---|---|---|---|
| **Tydd St Giles Parish Council** | **1268** | Junction of Church Lane and Newgate Road in Tydd St Giles | Street lighting | £ 10,000.00 | £ 1,000.00 | 10% | £ 10,000.00 | £ 10,000.00 | **20** | **1** |
| **Christchurch Parish Council** | **893** | B1101 in Coldham | Street lighting | £ 10,000.00 | £ 1,000.00 | 10% | £ 10,000.00 | £ 20,000.00 | **18** | **2** |
| **Gorefield Parish Council** | **1167** | Cattle Dyke | Buffer zone (40mph) | £ 10,000.00 | £ 1,000.00 | 10% | £ 10,000.00 | £ 30,000.00 | **15** | **3** |
| **Chatteris Town Council** | **11000** | Wenny Road | Vehicle overrunning and parking | £ 13,000.00 | £ 3,000.00 | 23% | £ 10,000.00 | £ 40,000.00 | **14** | **4** |
| **Wimblington and Stonea Parish Council** | **Withdrawn due to already being a funded Road Safety project.** | | | | | | | | | |
| | | | | **£ 43,000.00** | **£ 6,000.00** | | **£ 40,000.00** | | | |

## Huntingdonshire - Complex 26/27 LHI Panel Scores

| Cllr Panel Members | |
|---|---|
| Cllr Ian Gardener | Cllr Robin Wyatt |
| Cllr Liam Dewey-Beckett | Cllr David Keane |
| Cllr Tom Sanderson | Cllr Charlotte Lowe |
| Cllr Alex Bulat | |

| Available Budget | £ | 209,550.60 |
|---|---|---|
| | Funding allocation | |
| Non-complex | £ | 112,400.00 |
| **Complex** | **£** | **96,856.49** |
| Total | £ | 209,256.49 |

| Unallocated budget: | £ | 294.11 |
|---|---|---|

**Scoring Key:**

Green denotes applications prioritised for funding

| Applicant Name | Population | Road Name/Location | Solution | £ Total Estimated Project Cost | £ Applicant Contribution | % Applicant Contribution | £ CCC Contribution | £ Cumulative CCC Total | Overall Average Score | Ranking |
|---|---|---|---|---|---|---|---|---|---|---|
| **Great Paxton Parish Council** | 954 | High Street | Raised Features / Traffic Calming | £ 49,958.27 | £ 25,000.00 | 50.04% | £ 24,958.27 | £ 24,958.27 | **4.23** | **1** |
| **Huntingdon Town Council American Lane** | 26482 | American Lane | Pedestrian Crossing (Zebra) | £ 71,027.78 | £ 23,000.00 | 32.38% | £ 25,000.00 | £ 49,958.27 | **3.46** | **2** |
| **St Neots Town Council Church Walk** | 34758 | Church Walk | Pedestrian Crossing (Zebra) | £ 72,251.78 | £ 23,000.00 | 31.83% | £ 25,000.00 | £ 74,958.27 | **3.29** | **3** |
| **Grafham Parish Council** | 435 | Church Road & Church Hill | Speed Limit Reduction to 30mph | £ 24,398.22 | £ 2,500.00 | 10.25% | £ 21,898.22 | £ 96,856.49 | **3.25** | **4** |
| **Huntingdon Town Council Coneygear Road** | 26,482 | Coneygear Road | Pedestrian Crossing (Zebra) | £ 71,027.78 | £ 23,000.00 | | | | **3.18** | **5** |
| **St Neots Town Council Nelson Road** | 34758 | Nelson Road | Traffic Calming / Speed Cushions | £ 49,957.68 | £ 25,000.00 | | | | **3.02** | **6** |
| **Spaldwick Parish Council** | 631 | High Street | Priority Give Way / Traffic Calming | £ 29,127.76 | £ 2,913.00 | | | | **2.69** | **7** |
| **Alconbury Parish Council** | 1464 | Various Roads | Traffic Calming / Priority Chicane or Road Narrowing | £ 29,127.76 | £ 29,127.76 | | | | **2.60** | **8** |
| **St Neots Town Council Barford Road** | 34758 | Barford Road | Pedestrian Crossing (Zebra) | £ 91,882.67 | £ 23,000.00 | | | | **2.54** | **9** |

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **Oldhurst Parish Council** | 263 | St Ives Road | Junction Improvement | £ 26,367.40 | £ 2,000.00 | | | **2.44** | **10** |
| **Wistow Parish Council** | 506 | Mill Road | Priority Give Way Feature | £ 26,442.35 | £ 1,750.00 | | | **2.25** | **11** |
| **St Ives Community Application (Resident)** | **Withdrawn by applicant** | | | | | | | | |
| **Folksworth Parish Council** | **Transferred to Non-Complex** | | | | | | | | |
| **Pidley-cum-Fenton Parish Council** | **Transferred to Non-Complex** | | | | | | | | |
| **St Ives Town Council** | **Transferred to Non-Complex** | | | | | | | | |
| | | | | **£ 541,569.45** | **£ 180,290.76** | | **£ 96,856.49** | | |

## Huntingdonshire - LHI Non-Complex Prioritised list 2025/2026

| | | |
|---|---|---|
| **Available Budget** | **£** | **209,550.60** |
| | Funding allocation | |
| **Non-complex** | **£** | **112,400.00** |
| Complex | £ | 96,856.49 |
| Total | £ | 209,256.49 |
| Unallocated budget: | | £294.11 |

**Scoring Key:**

Green denotes applications prioritised for funding

| Parish | Population | Road Name / Location | Solution | £ Project Cost | £ Applicant contribution | % Applicant Contribution | £ CCC Contribution | Cumulative CCC Contribution | Moderated Score | Ranking |
|---|---|---|---|---|---|---|---|---|---|---|
| **Great Staughton Parish Council** | 882 | Village entrances | Mobile Vehicle Activated Signs (MVAS) | £ 7,000.00 | £ 700.00 | 10% | £ 6,300.00 | £6,300.00 | **29** | **1** |
| **Buckden Mill Road Residents, Road Safety Group** | 3600 | Mill Road, Buckden | Road markings | £ 7,500.00 | £ 1,000.00 | 13% | £ 6,500.00 | £12,800.00 | **29** | **2** |
| **Yaxley Parish Council** | 11,513 | Various locations | 2 × solar-powered MVAS units and posts | £ 11,100.00 | £ 1,100.00 | 10% | £ 10,000.00 | £22,800.00 | **28** | **3** |
| **Winwick Parish Council** | 80 | The 2nd MVAS would be installed at the northern edge of winwick on the existing MVAS pole | Solar MVAS unit only | £ 5,000.00 | £ 500.00 | 10% | £ 4,500.00 | £27,300.00 | **27** | **4** |
| **Bythorn and Keyston Parish Council** | 350 | Thrapston Road Bythorn. | Solar MVAS unit only | £ 5,000.00 | £ 1,000.00 | 20% | £ 4,500.00 | £31,800.00 | **27** | **5** |
| **Pidley Parish Council** | 464 | Various locations | Advisory HGV Signage | £ 20,000.00 | £ 10,000.00 | 50.00% | £ 10,000.00 | £41,800.00 | **27** | **6** |
| **Abbotsley Parish Council** | 726 | Various locations | 2X MVAS Solar Conversions kits and new posts | £ 4,000.00 | £ 400.00 | 10% | £ 3,600.00 | £45,400.00 | **26** | **7** |
| **Houghton and Wyton Parish Council** | 2015 | Mill Street, Houghton | Parking restrictions, and measures to prevent obstructive parking. | £ 12,000.00 | £ 5,000.00 | 42% | £ 7,000.00 | £52,400.00 | **25** | **8** |

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **St Ives Town Council** | 17,087 | Hill Rise and Marley Road | Speed limit extension (30mph) and Parking restrictions | £ | 18,500.00 | £ 8,500.00 | 30.00% | £ | 10,000.00 | £62,400.00 | **24** | **9** |
| **Ellington Parish Council** | 579 | Grafham Road, Church Lane, High Street | Parking restrictions such as double yellow lines | £ | 7,500.00 | £ 1,000.00 | 13% | £ | 6,500.00 | £68,900.00 | **24** | **10** |
| **St Ives Town Council** | 17,087 | Stirling Road and Wheatfields Road | Parking restrictions such as double yellow lines | £ | 12,000.00 | £ 2,000.00 | 17% | £ | 10,000.00 | £78,900.00 | **23** | **11** |
| **Stilton Parish Council** | 2191 | Various locations | Mobile Vehicle Activated Signs (MVAS) | £ | 11,000.00 | £ 2,500.00 | 23% | £ | 8,500.00 | £87,400.00 | **23** | **12** |
| **Waresley-cum-Tetworth Parish Council** | 235 | Village entrances | Village gateways | £ | 10,000.00 | £ 1,000.00 | 10% | £ | 9,000.00 | £96,400.00 | **23** | **13** |
| **St Neots Town Council** | 33103 | Avenue Road | Safety improvements to One way street | £ | 10,000.00 | £ 1,000.00 | 10% | £ | 9,000.00 | £105,400.00 | **23** | **14** |
| **Holywell-cum-Needingworth Parish Council** | 2600 | Bluntisham Road | MVAS, Signage, Road marking | £ | 14,000.00 | £ 7,000.00 | 50% | £ | 7,000.00 | £112,400.00 | **23** | **15** |
| **Great Gransden Parish Council** | 1016 | Village entrance | Village gateways | £ | 10,000.00 | £ 2,000.00 | | | | | **22** | **16** |
| **Elton Parish Council** | 691 | Back Lane | Road markings and signs | £ | 7,000.00 | £ 1,000.00 | | | | | **21** | **17** |
| **Huntingdon Town Council** | 25,680 | Various locations | Mobile Vehicle Activated Signs (MVAS) | £ | 6,500.00 | £ 650.00 | | | | | **21** | **18** |
| **Buckworth Parish Council** | 113 | Various locations | Mobile Vehicle Activated Signs (MVAS) | £ | 6,500.00 | £ 650.00 | | | | | **20** | **19** |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| **Godmanchester Town Council** | 7065 | Various locations | New weight Limit advisory signs | £ 5,000.00 | £ 1,000.00 | | | | **20** | **20** |
| **Ramsey Town Council** | 9000 | Ramsey St Mary | Buffer zone | £ 13,000.00 | £ 3,000.00 | | | | **18** | **21** |
| **Folkesworth Parish Council** | 879 | Folkesworth Road | Speed limit reduction to30mph, Road Markings and signs | £ 11,000.00 | £ 1,000.00 | | | | **18** | **22** |
| **Grafham Parish Council** | **Moved to Complex Applications** | | | | | | | | | |
| **Abbotsley Parish Council** | **Withdrawn due to being a duplicate application** | | | | | | | | | |
| | | | | **£ 213,600.00** | **£ 52,000.00** | | **£ 112,400.00** | | | |

## South Cambridgeshire - Complex 26/27 LHI Panel Scores

| Cllr Panel Members | |
|---|---|
| Anna Bradnam (Chair) | Peter Fane |
| Henry Batchelor | Peter McDonald |
| Matthew Morgan | |

| Available Budget | £ | 187,037.24 |
|---|---|---|
| | Funding allocation | |
| Non-complex | £ | 105,000.00 |
| **Complex** | **£** | **81,456.93** |
| Total | £ | 186,456.93 |

| Unallocated budget: | £ | 580.31 |
|---|---|---|

**Scoring Key:**

Green denotes applications prioritised for funding

| Applicant Name | Population | Road Name/Location | Solution | £ Total Estimated Project Cost | £ Applicant Contribution | % Applicant Contribution | £ CCC Contribution | £ Cumulative CCC Total | Overall Average Score | Ranking |
|---|---|---|---|---|---|---|---|---|---|---|
| **Pampisford Parish Council** | 364 | Town Lane & Brewery Road | Speed cushions | £ 27,995.28 | £ 14,000.00 | 50.01% | £ 13,995.28 | £ 13,995.28 | **3.66** | **1** |
| **Foxton Parish Council** | 1,404 | Barrington Road | Sinusoidal speed ramps | £ 37,694.56 | £ 6,000.00 | 15.92% | £ 25,000.00 | £ 38,995.28 | **3.50** | **2** |
| **Dry Drayton Parish Council** | 650 | Park Street | Zebra Crossing | £ 79,952.06 | £ 55,000.00 | 68.79% | £ 25,000.00 | £ 63,995.28 | **3.48** | **3** |
| **Linton Parish Council** | 4,668 | Horseheath Road | Speed cushions | £ 37,615.32 | £ 20,153.67 | 53.58% | £ 17,461.65 | £ 81,456.93 | **3.16** | **4** |
| **Cambourne Town Council** | 7,633 | Uplands Place | Zebra Crossing | £ 74,107.57 | £ 50,000.00 | | | | **3.13** | **5** |
| **Rampton Parish Council** | 447 | High Street | Priority build out | £ 68,365.32 | £ 37,000.00 | | | | **2.95** | **6** |
| **Teversham Parish Council** | 2,865 | Gazelle Way | Bus stop improvements | £ 74,515.32 | £ 7,500.00 | | | | **2.94** | **7** |
| **Great Shelford Parish Council** | 4,500 | Cambridge Road | Central reservation | £ 43,765.32 | £ 10,000.00 | | | | **2.88** | **8** |
| **Steeple Morden Parish Council (Odsey)** | 1,118 | Station Road, Odsey | Speed limit reduction to 30mph and parking restrictions. | £ 26,649.26 | £ 3,500.00 | | | | **2.80** | **9** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Wimpole Parish Council** | 301 | A603 Cambridge Road | 2 x Central Islands (Priced for this only)<br>2 x Road Narrowing sets (Future LHI) | £ 46,225.32 | £ 15,000.00 | | **2.72** | **10** |
| **Over Parish Council** | 3,200 | Long Furlong | Zebra Crossing | £ 74,107.57 | £ 20,000.00 | | **2.70** | **11** |
| **Bassingbourn - Litlington Parish Council** | 3,717 | Bassingbourn Road | Widening of existing footway. | £ 442,318.43 | £ 10,000.00 | | **2.40** | **12** |
| **Harston Parish Council** | 1,821 | Station Road & Newton Road | Speed reduction to 40mph | £ 27,966.83 | £ 2,500.00 | | **2.16** | **13** |
| **Willingham Parish Council** | 4,100 | High Street | Raised table zebra crossing | £ 61,503.15 | £ 5,000.00 | | **1.81** | **14** |
| **Ickleton Parish Council** | **Withdrawn due to delivery through another funded programme** | | | | | | | |
| **Barton Parish Council** | **Transferred to Non-Complex** | | | | | | | |
| **Hildersham Parish Council** | **Transferred to Non-Complex** | | | | | | | |
| **Fen Drayton** | **Transferred to Non-Complex** | | | | | | | |
| **Hinxton Parish Council** | **Withdrawn & Transferred to 20mph funding initiative** | | | | | | | |
| **Duxford Parish Council** | **Withdrawn by Applicant during feasibility stage** | | | | | | | |
| **Babraham Parish Council** | **Transferred to Non-Complex** | | | | | | | |
| **Landbeach Parish Council** | **Transferred to Non-Complex** | | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Newton Parish Council | Project being developed as a Road Safety funded project | | | | | | |
| Fen Ditton Parish Council | Withdrawn due to delivery through another funded programme | | | | | | |
| | | £1,122,781.31 | £255,653.67 | | £81,456.93 | | |

## South Cambridgeshire - LHI Non-Complex Prioritised list 2025/2026

| Available Budget | £ | 187,037.24 |
|---|---|---|
| | | Funding allocation |
| **Non-complex** | £ | 105,000.00 |
| Complex | £ | **81,456.93** |
| Total | £ | 186,456.93 |
| | | |
| Unallocated budget: | | £580.31 |

| Scoring Key: |
|---|
| Green denotes applications prioritised for funding |

| Parish | Population | Road Name / Location | Solution | £ Project Cost | £ Applicant contribution | % Applicant Contribution | £ CCC Contribution | £ Cumulative CCC Contribution | Moderated Score | Ranking |
|---|---|---|---|---|---|---|---|---|---|---|
| **Horningsea Parish Council** | 336 | Various locations | 3x solar power systems to three existing Parish Mobile Vehicle Activated Signs (MVAS). | £ 5,000.00 | £ 625.00 | 13% | £ 4,375.00 | £ 4,375.00 | **33** | **1** |
| **Madingley Parish Council** | 250 | Various locations | Two Mobile Vehicle Activated Signs (MVAS Units) and 5 posts. and replace 2 existing outdated fixed 30mph signs | £ 11,000.00 | £ 1,000.00 | 10% | £ 10,000.00 | £ 14,375.00 | **33** | **2** |
| **Orwell Parish Council** | 1046 | Fishers Lane, Hurdleditch Road | Solar MVAS unit only | £ 5,550.00 | £ 550.00 | 10% | £ 5,000.00 | £ 19,375.00 | **30** | **3** |
| **Great Wilbraham Parish Council** | 660 | Various locations | 5 Permanent posts to support MVAS units. | £ 5,000.00 | £ 1,000.00 | 20% | £ 4,000.00 | £ 23,375.00 | **29** | **4** |
| **Meldreth Parish Council** | 1947 | Various locations | Mobile Vehicle Activated Signs (MVAS) | £ 7,500.00 | £ 1,875.00 | 25% | £ 5,625.00 | £ 29,000.00 | **29** | **5** |
| **Fulbourn Parish Council** | 4820 | Manor Walk | Parking restrictions such as double yellow lines | £ 20,000.00 | £ 10,000.00 | 50% | £ 10,000.00 | £ 39,000.00 | **29** | **6** |
| **Hildersham Parish Council** | 197 | Cross roads | Speed limit reductions to 40mph (buffer zone), Road safety signage, road markings. | £ 11,000.00 | £ 1,000.00 | 10% | £ 10,000.00 | £ 49,000.00 | **29** | **7** |
| **Hauxton Parish Council** | 964 | Various locations | Solar Powered Mobile Vehicle Activated Signs (MVAS) | £ 7,500.00 | £ 2,500.00 | 33 | £ 5,000.00 | £ 54,000.00 | **28** | **8** |

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Waterbeach Parish Council** | 5258 | A10 Ely Road | Warning signage | £ 7,500.00 | £ 2,000.00 | 27% | £ 5,500.00 | £ 59,500.00 | **27** | **9** |
| **Shingay-cum-Wendy Parish Council** | 107 | High Stret | Village gates at either end of the village delineating residential area and 30 mph speed limit | £ 12,000.00 | £ 2,000.00 | 17% | £ 10,000.00 | £ 69,500.00 | **27** | **10** |
| **Little Abington Parish Council** | 528 | Church Lane & High Street | Parking restrictions such as double yellow lines | £ 7,500.00 | £ 2,500.00 | 33% | £ 5,000.00 | £ 74,500.00 | **27** | **11** |
| **Waldorf Cambridge Community Group** | 4820 | Hinton Road, Fulbourn | Flashing school signs | £ 13,000.00 | £ 3,000.00 | 23% | £ 10,000.00 | £ 84,500.00 | **27** | **12** |
| **Bar Hill Parish Council** | 4007 | Various locations | Parking restrictions such as double yellow lines | £ 10,000.00 | £ 3,000.00 | 30% | £ 7,000.00 | £ 91,500.00 | **27** | **13** |
| **Milton Parish Council** | 4800 | Various locations | Parking restrictions such as double yellow lines | £ 20,000.00 | £ 10,000.00 | 50% | £ 10,000.00 | £ 101,500.00 | **27** | **14** |
| **Elsworth Parish Council** | 724 | Various locations | Parking restrictions such as double yellow lines | £ 7,000.00 | £ 3,500.00 | 50% | £ 3,500.00 | £ 105,000.00 | **25** | **15** |
| **Arrington Parish Council** | | Various | Mobile Vehicle Activated Signs (MVAS) | £ 5,000.00 | £ 500.00 | | | | **24** | **16** |
| **Orchard Park Community Council** | 2,480 | Unwin Square | Parking restrictions such as double yellow lines | £ 10,000.00 | £ 5,000.00 | | | | **23** | **17** |
| **Eltisley Parish Council** | 350 | Specific location | Street lighting | £ 10,000.00 | £ 1,200.00 | | | | **23** | **18** |
| **Landbeach Parish Council** | | Waterbeach Road | Speed limit reduction to 40mph (buffer zone) | £ 10,000.00 | £ 1,000.00 | | | | **23** | **19** |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| **Barton Parish Council** | | A603 Wimpole Road | Speed limit reduction to 40mph, village gate, road markings & signs | £ 15,000.00 | £ 5,000.00 | | | | **22** | **20** |
| **Fen Drayton Parish Council** | | Village wide | HGV Advisory Signs, warning signs and road markings | £ 13,000.00 | £ 3,000.00 | | | | **22** | **21** |
| **Babraham Parish Council** | | Village wide | HGV Advisory Signs, warning signs and road markings | £ 15,000.00 | £ 5,000.00 | | | | **20** | **22** |
| **Waterbeach Community Group** | | Horningsea Road | Warning signage | £ 7,500.00 | £ 750.00 | | | | **19** | **23** |
| **Fen Ditton Parish Council** | **20mph speed limit request - delivered via another workstream.** | | | | | | | | | |
| **Little Shelford Community Group** | **Withdrawn, scheme not on the public highway** | | | | | | | | | |
| **Great Wilbraham Parish Council** | **Withdrawn due to being a duplicate application** | | | | | | | | | |
| | | | **Totals** | **£ 235,050.00** | **£ 66,000.00** | | **£ 105,000.00** | | | |

**Full Council Item 65.8**

Summary of tree quotes:

| **Company** | **Net** | **VAT** | **Total** |
|---|---|---|---|
| Atlas Trees | £1780.00 | £356.00 | £2136.00 |
| Cambridge Trees | £1100.00 | £220.00 | £1320.00 |
| Bryan Mutter | Declined to quote | | |
| Sutton Trees | Declined to quote | | |

**Full Council Item 65.9**

Summary of Tree Survey quotes:

| **Company** | **Net** | **VAT** | **Total** |
|---|---|---|---|
| Atlas Trees | Do not carry out tree survey work | | |
| Cambridge Trees | £375.00 | £75.00 | £450.00 |
| Hayden's | £1410.40 | £282.08 | £1692.48 |

# ATLAS
TREE SURGERY LTD

Andrew Fenwick
Unit 11, Norman Way Industrial Estate, Over, Cambridge, CB24 5QE
Tel: 01954 201892 Mobile: 07956 410416
andrew@atlastreesurgery.com

Mrs Jackson
Eltisley Parish Council
Eltisley
Cambs

1st September 2026

Dear Mrs Jackson,

Further to your recent email, I have priced up the work and quote as follows:

7 Horse Chestnut trees – Lift the crowns to approximately 2.5m above ground level.
**£1000 + VAT**

15 Lime trees – Remove the suckers from the base and lift the crowns to approximately 4m above ground level. **£780 + VAT**

These prices include chipping the brushwood and removing all arisings from site.

All staff are trained and certificated. The company carries both employers and public liability insurance, all documentation can be produced on request. Tree work is carried out to British Standard 3998.

If you have any questions, please do not hesitate to contact me.

Yours sincerely

Andrew Fenwick

Cambridge Trees Ltd
Professional Tree Services

39 London Street
Godmanchester PE29 2HX
Tel: 01480 802550
Mob: 07522 665777
Email: office@johntalbot.co.uk

**Billing Address:**
Eltisley Parish Council
c/o Needingworth Village Hall
Overcote Lane
Needingworth
PE27 4TU

**Site Address:**
Caxton End, Eltisley

# QUOTATION 2399

**Date:** 12th October 2026

| DESCRIPTION | NET | VAT | TOTAL |
|---|---|---|---|
| 7x Horse Chestnut on The Green<br>[T13, T14, T15, T16, T17, T18, T19]<br>crown lift to 2.2m | £450.00 | £90.00 | £540.00 |
| Line of 15x Lime trees on Caxton End<br>crown lift to 2.2m | £600.00 | £120.00 | £720.00 |
| Submit planning application for work to Protected Tree(s) and / or tree(s) in a Conservation Area | £50.00 | £10.00 | £60.00 |
| **SUB TOTAL:** | £1,100.00 | £220.00 | £1,320.00 |
| | | **TOTAL:** | **£1,320.00** |

## TERMS AND CONDITIONS

1. This quotation shall be valid for six months from the date on the letterhead.
2. Our payment terms are full payment upon satisfactory completion of the works.
3. Please see our 'Guide to Working with Cambridge Trees Ltd' attached separately
4. Cambridge Trees Ltd holds current public, employers and professional indemnity insurance - details and certificates are available on request
5. All work to be completed in line with BS3998 (2010) 'Recommendations for Tree Work' where appropriate unless instructed otherwise by the customer.
6. Upon acceptance of our quotation, we shall check for the presence of legislative protection (Tree Preservation Orders etc).
7. All arising waste material shall be taken from site and returned to our premises unless agreed otherwise.

Cambridge Trees Ltd
Professional Tree Services

39 London Street
Godmanchester PE29 2HX
Tel: 01480 802550
Mob: 07522 665777
Email: office@johntalbot.co.uk

**Billing Address:**
Eltisley Parish Council
Eltisley

**Site Address:**
Caxton End, Eltisley

# QUOTATION 2485

**Date:** 21st October 2026

| DESCRIPTION | NET | VAT | TOTAL |
|---|---|---|---|
| Carry out survey of all trees owned by Eltisley Parish Council<br>Tag trees to aid identification<br>Provide written report of condition, including recommendations for future management, including digital map showing tree locations | £375.00 | £75.00 | £450.00 |
| **SUB TOTAL:** | £375.00 | £75.00 | £450.00 |
| | | **TOTAL:** | **£450.00** |

## TERMS AND CONDITIONS

1. This quotation shall be valid for six months from the date on the letterhead.
2. Our payment terms are full payment upon satisfactory completion of the works.
3. Please see our 'Guide to Working with Cambridge Trees Ltd' attached separately
4. Cambridge Trees Ltd holds current public, employers and professional indemnity insurance - details and certificates are available on request
5. All work to be completed in line with BS3998 (2010) 'Recommendations for Tree Work' where appropriate unless instructed otherwise by the customer.
6. Upon acceptance of our quotation, we shall check for the presence of legislative protection (Tree Preservation Orders etc).
7. All arising waste material shall be taken from site and returned to our premises unless agreed otherwise.

HAYDEN'S
Arboricultural Consultants

5 Moseley's Farm
Business Centre
Fornham All Saints
Bury St Edmunds
Suffolk IP28 6JY
**T:** 01284 765391
**E:** info@treesurveys.co.uk
www.treesurveys.co.uk

Eltisley Parish Council

Date: 24/09/2026
My ref: SH/ACH/Q0686/27

Dear Alison,

**Proposal:** **Tree Survey (Health and Safety)**
**Site:** **Eltisley - Parish Council Trees, PE19 6TL**

Further to your recent request I now have the pleasure of submitting the following quotation for the required tree survey.

The survey will provide an individual, objective assessment of the all the trees and their associated health, condition and safety. This will include the preparation of a schedule of all trees on site, prioritisation of necessary tree works, monitoring schedules and a location plan.

| No | Item | Details |
|---|---|---|
| 1 | Site Visit and Inspection of Trees for Health & Safety | • Inspection of all trees within designated area<br>• Condition Assessment<br>• Identification of those trees in need of remedial tree works on the grounds of health and safety<br>• Tree Work Proposals<br>• General Site Comments |
| 2 | Preparation of Tree Survey Report and Drawing(s) | • Schedule of Trees<br>• Schedule of works and associated priorities<br>• Drawing showing trees in need of remedial tree works |

The information is collected on Hayden's bespoke tree database with a complete history file for each individual tree. This aids re-inspection, allowing easy access to information should it be required in the future.

| No. | PROPOSED WORKS | Cost |
|---|---|---|
| 1 | • Site Visit and Inspection of Trees (35 trees and 5 groups) | £986.40 |
| 2 | • Preparation of Tree Survey Report and Plan(s)<br>• Preparation of Schedule of Trees and Schedule of Required Tree Works<br>• Recommendations for Future Management | £424.00 |
| | **Total (Ex VAT)** | **£1,410.40** |

| No. | PROPOSED WORKS | Cost |
|---|---|---|
| 3 | • Contingency fee for preparation and attendance at Virtual Meetings | £88.00/hr |

Hayden's have the necessary resources and undertake similar works on a regular basis. Projects are generally managed by David Carmichael, the Practice Manager, supported by an Arboricultural Consultant, an AutoCAD Technician and the Admin Team, all of whom will be available for contact by your project team should Hayden's be commissioned.

This quotation includes the cost of an electronic version of the report which is available for emailing. Hard copies of our documents can be printed should they be required, price upon request. Please note that payment is required on a strictly 30-day basis from the date of receiving the invoice.

**The progression of projects can, on occasions, be unpredictable dependent on the intricacies involved. In certain circumstances this may lead to a delay between the initial input and the final deliverables. Given this it may be necessary for Hayden's to seek an interim payment for works completed.**

**Any works exceeding those specifically itemised in this quotation will be charged at the hourly rates listed below. This includes requests for additional research or information after the initial issue of the project, project meetings, and returning to site if the scope of the report requires widening.**

| | |
|---|---|
| **Managing Director** | **£115.50 p/h +VAT** |
| **Practice Manager/Senior Consultant** | **£104.50 p/h +VAT** |
| **Arboricultural Consultant** | **£88.00 p/h +VAT** |
| **CAD Technician** | **£49.50 p/h +VAT** |
| **Administration** | **£35.00 p/h +VAT** |

Mileage will be charged if it is necessary to return to site.

Should you wish me to proceed with the work, please let me know as soon as possible so that I can ensure that the project is completed within the necessary time frame. Do not hesitate to contact me if you have any additional queries.

Yours sincerely



**Stephen Hayden**
*Managing Director*

**Hayden's Guarantee**

Hayden's will provide a holistic approach to trees, development and the environment. Hayden's will supply consistent, high quality, accurate work, delivered by a professional, friendly, approachable and helpful team. Should the commissioned arboricultural assessment be challenged by the Local Planning Authority and be proved to be incorrect Hayden's will provide a refund.

Hello Roger

I have been and looked at the Bus shelter, given the state internally and externally and the finish I believe is required and correct for the structure I have allowed the following.

Labour 3 days @ £225 per day - Total £675

Materials ( paints mainly ) to be discussed and will need to be provided as an addition to the labour by the PC ( if I have anything paint or paint remover suitable I am more than happy to donate and use these first, or if the village had anything usable to donate )

Day 1 Includes removing, sanding and filling where required and general preparing of existing painted timber internally and externally ( probably a heat gun and scraper ) finishing with sanding

Day 2 undercoating all timbers and painting internal brickwork and rendered wall sections

Day 3 top coat/s to timber and if required internal brickwork and render sections

I would require access to 240v power which I believe is still accessible within the bus shelter ?

# Eltisley Parish Council

# COMPLAINTS PROCEDURE

**What is a Complaint?**
A complaint is an expression of dissatisfaction by one or more members of the public about the Council's action or lack of action or about the standard of a service, whether the action was taken, or the service provided by the Council itself or a person or body acting on behalf of the council.'

**When is this procedure not appropriate?**
The following types of complaint should be dealt with as follows: -

| | |
|---|---|
| *Financial Irregularity* - | Local elector's statutory right to object Council's audit of Accounts pursuant to s.16 Audit Commission Act 1998. On other matters, the council may need to consult their auditor/Audit Commission. |
| *Criminal Activity* | The Police |
| *Member Conduct* | If the complaint relates to a failure to comply with the Code of Conduct, this will be dealt initially by the Disciplinary and Grievance Committee and may then go to the Appeals Committee. |
| *Employee Conduct* | Internal disciplinary procedure. |

**Procedure.**

1. If a complaint about procedures or administration is notified orally to a Councillor or the Clerk and they cannot satisfy the complainant fully forthwith the complainant shall be asked to put the complaint in writing to the Clerk and be assured that it will be dealt with promptly after receipt.

2. If a complainant prefers not to put the complaint to the clerk, he or she shall be advised to put it to the Chairman.

3. On receipt of a written complaint the Clerk or Chairman, as the case may be, shall try to settle the complaint directly. Anonymous complaints will not be investigated.

4. The Clerk or Chairman shall report to the next meeting of the Council any written complaint disposed of by direct action with the complainant.

5. If the complaint cannot be settled the Clerk shall acknowledge receipt of the complaint and advise the complainant when the matter will be considered by the Council or by the committee established for the purposes of hearing complaints. The complainant should also be advised whether the complaint will be treated as confidential or whether, for example, notice of it will be given in the usual way (if, for example, the complaint is to be heard by a committee).

6. The complainant shall be invited to attend a meeting and to bring with them a representative if they wish.

7. Seven clear working days prior to the meeting, the complainant shall provide the Council with copies of any documentation or other evidence relied on. The Council shall provide the complainant with copies of any

DRAFT

documentation upon which they wish to rely at the meeting and shall do so promptly, allowing the claimant the opportunity to read the material in good time for the meeting.

**At the Meeting**

8. The Council shall consider whether the circumstances of the meeting warrant the exclusion of the public and the press. Any decision on a complaint shall be announced at the council meeting in public.

9. The Chairman should introduce everyone and explain the procedure.

10. The complainant (or representative) should outline the grounds for complaint and, thereafter, questions may be asked by (i) the Clerk or other nominated officer and then (ii), members.

11. The Clerk or other nominated officer will have an opportunity to explain the Council's position and questions may be asked by (i) the complainant and (ii), members.

12. The Clerk or other nominated officer and then the complainant should be offered the opportunity to summarise their position.

13. The Clerk or other nominated officer and the complainant should be asked to leave the room while members decide whether or not the grounds for the complaint have been made. If a point of clarification is necessary, *both* parties shall be invited back.

14. The Clerk or other nominated officer and the complainant should be given the opportunity to wait for the decision but if the decision is unlikely to be finalised on that day they should be advised when the decision is likely to be made and when it is likely to be communicated to them.

**After the Meeting**

15. The decision should be confirmed in writing within seven working days together with details of any action to be taken.

Adopted at meeting of Eltisley Parish Council held on ~~9th September 2025~~. 10th November 2026

Signed……
Mrs A Jackson
Parish Clerk

DRAFT

# Eltisley Parish Council

# HEALTH AND SAFETY POLICY

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## 1. GENERAL STATEMENT OF POLICY

1. To provide adequate control of the health and safety risks arising from our work activities.

2. To provide and maintain working conditions, equipment and systems of work, which are safe and healthy for all employees of the council.

3. To consult with employees on matters affecting their health and safety.

4. To provide information, instruction and where necessary, supervision to employees**.**

5. To ensure all employees are competent to perform their tasks and to provide them with adequate training where necessary~~;~~**.**

6. To prevent accidents and cases of work-related ill health.

7. To review this policy every four years.

8. To revise the policy when there are changes to law and when the Council's activities change.

Signed……
Alison Jackson
Parish Clerk

## 2. RESPONSIBILITIES

1. Overall and final responsibility for health and safety is that of the Council.

2. Day to day responsibility for ensuring this policy is put into practice is delegated to the Parish Clerk and in her absence the Chairman of the Council.

3. It is the responsibility of all employees to co-operate with the council to achieve a healthy and safe workplace and to take reasonable care of their own and others health and safety.

4. All health and safety concerns must be reported to the Parish Clerk and in her absence the Chairman.

## 3. RISK ASSESSMENTS

1. Risk assessments will be undertaken and reviewed every twelve months, or sooner if significant changes occur**,** by the Parish Clerk and checked annually by Council.

2. A written play area risk assessment will be carried out annually by ROSPA. Visual checks will be carried out weekly by the Appointed Councillor.

3. The Council will be responsible for ensuring action identified in risk assessments is taken and will check that such action has removed or reduced such risks to an acceptable level.

## 4. CONSULTATION

1. Consultation with employees will be undertaken by the Parish Clerk.

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## 5. INFORMATION AND INSTRUCTION

1. The Health and Safety Law Poster is displayed at the Council Offices, Village Hall, Overcote Lane, Needingworth.

2. Health and Safety Advice is available from the Parish Clerk.

3. The Parish Clerk will arrange supervision of young workers/trainees.

## 6. COMPETENCY FOR TASKS AND TRAINING

1. The Parish Clerk will provide induction training to employees.

2. Job specific training will be provided by either Parish Clerk or an appointed Councillor.

3. Training records are kept by the Parish Clerk.

## 7. ACCIDENTS, FIRST AID AND WORK-RELATED ILL HEALTH

1. First aid boxes are kept at the Council office.

2. All accidents and cases of work-related ill health are to be recorded in the accident book. The book is kept at the Council offices.

3. The Parish Clerk is responsible for reporting accidents, diseases and dangerous occurrences to the enforcing authorities.

## 8. PERSONAL PROTECTIVE EQUIPMENT (PPE)

1. The Council will provide to all appropriate employees PPE for:

a. Respiratory protection;
b. Head protection;
c. Eye and/or facial protection;
d. Hand and foot protection;
e. Hearing protection;
f. High visibility clothing, and
g. Other appropriate protective clothing for specific tasks.

2. All employees are required to make use of such equipment, appropriate to the tasks being undertaken.

3. Employees will be responsible for ensuring that their PPE is in good serviceable condition. Any requirements, including new requirements**,** shall be reported to the Parish Clerk.

## 9. CONTRACTORS

1. The Parish Clerk will have overall responsibility for the management of contractors engaged by the Council and issues of concern relating to any safety aspects of their operations~~,~~ will be reported to the Clerk.

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2. Work undertaken for the Council by contractors must be inspected, either by the Parish Clerk or by an appointed Councillor, to check that it has been completed satisfactorily and left free of safety hazards.

## 13. MONITORING AND REVIEW

1. The Parish Clerk is responsible for investigating accidents and any work-related causes of sickness absence.

2. The Parish Clerk is responsible for acting on investigation findings to prevent a recurrence.

3. The Parish Clerk is responsible for ensuring that regular inspections of Council buildings and land, working conditions and work systems take place.

4. The Parish Clerk is to report to the Council annually on Health and Safety issues.

## 14. AUTOMATED EXTERNAL DEFIBRILLATORS (AED)

1. The Parish Clerk is responsible for ensuring that regular checks of the AED's take place and that the consumable parts are in date.

2. Training sessions will be provided as required.

Adopted at meeting of Eltisley Parish Council held on 10th November 2026

Signed……
Mrs A Jackson
Parish Clerk

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# Eltisley Parish Council
# Environmental Policy

**Eltisley Parish Council Environmental Strategy /Policy Statement**
Eltisley Parish Council aims to carry out its activities with environmental efficiency, actively seeking to protect and enhance the local environment and biodiversity within its area of operation whilst endeavouring to ensure wider adverse environmental impact does not occur as a result.

**Context**
Eltisley Parish Council recognises that a climate emergency has been declared nationally and by Cambridgeshire County Council, May 2019, and Huntingdonshire District Council, February 2023, within which Eltisley sits. The Parish Council will consider the impact its activities have on both climate change and biodiversity issues and will endeavour to introduce measures that either mitigate negative outcomes or actively support beneficial outcomes, where this is practicable and affordable within the resources and financial capabilities of Council.
The Parish Council will specifically consider the following:

1. Seek ways to reduce the impact that operating its assets has on the environment (by reducing energy needs for instance)
2. Ways in which it can produce renewable energy (directly and / or indirectly)
3. Ensure wherever possible safe walking and cycling routes within the parish are available
4. The impact that the goods and services it procures, including the environmental commitment of its suppliers, has on the environment,
5. Where possible and appropriate, replace environmentally inefficient assets with environmentally friendly alternatives
6. The impact that execution of the Parish Council's activities may have on the environment

**Aims**
In all its activities the Parish Council will aim to;

1. Minimise the consumption of all resources used in its operations, particularly in respect of the buildings and equipment it uses and the administration of its activities.
2. Seek, wherever possible, to only use contractors and suppliers who have their own environmental policy, which is continually reviewed, up-dated and measured against recognised, best practice examples.
3. Where possible, affordable and commensurate with Parish Council powers and duties, support local initiatives aimed at climate change and or, biodiversity protection or enhancement.

**Principles**
Eltisley Parish Council will strive to;

1. Use whole energy principle when assessing the benefit of any scheme (whole energy principles ensure the result of any activity is neutral or positive)
2. Meet all relevant environmental legislation and regulations

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3. Regularly update and improve standards in light of increased understanding and knowledge.
4. Avoid the creation of unnecessary waste by adhering to a policy of considered, strategic purchasing.
5. Recycle and reuse waste materials where possible.
6. Dispose of all necessary waste through safe and responsible methods.
7. Investigate the use of sustainable energy sources.
8. Respect and protect natural resources by practicing conservation and good management.
9. Encourage contractors and suppliers to minimise their impact on the environment.
10. Encourage its Members and employees to take responsibility for ensuring that the best environmental policy is used and adhered to at all times.
11. Seek to support and promote renewable energy projects within the parish
12. Support energy reduction strategies within the Parish.

Adopted at meeting of Eltisley Parish Council held on 11th November 2025.

Last reviewed 10th November 2026

Signed…….

Mrs A Jackson

Parish Clerk

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# ELTISLEY PARISH COUNCIL

# TRAINING AND DEVELOPMENT POLICY

(Based on the NALC model Policy)

Eltisley Parish Council is committed to developing its staff and elected members in order to assist the Council in achieving its aims and priorities. Development and training are a joint commitment between staff and elected members and by working in partnership, appropriate investment in relevant training and development will be identified and resourced.

Eltisley Parish Council recognises that continued investment and commitment to training and development is essential if quality services are to be provided, maintained and continually improved.

**The Council will commit to:**

- Develop staff and elected members to achieve the objectives of the Council
- Regularly review the needs of and to plan training and development for staff and elected members
- Regularly evaluate the investment in training and training budgets

**All are entitled to:**

- Equality of opportunity in all aspects of their development
- An induction programme into their own role as well as to the operations of Eltisley Parish Council
- An understanding of the objectives of the Council
- An understanding of the contribution that is expected of them

**For staff:**

- Clear and measurable objectives for their performance at work
- An annual review of their performance, role and training needs
- A personal development plan which addresses their development needs
- A Chairman and Council who are committed to staff development
- Paid release from work commitments in order to undertake training
- Training and certification in accordance with all legal and statutory requirements according to their role

**For elected members:**

- New Councillors will be given a new Councillors pack when joining the Council
- New Councillors will be expected to undertake Councillor training provided by CAPALC
- The Chairman will be expected to undertake Chairman training provided by CAPALC
- Specific training according to need and role in the Council will be reviewed annually
- If the Council requires training on a particular subject the Clerk will source the appropriate provision

**For volunteers:**

- Volunteers must be adequately trained to be able to carry out the role or activity they are undertaking. The risk assessment for the activity will identify any required training requirement. The training must be sufficient to ensure the Health & Safety of the volunteers and any people who may be affected by the work, as far as is reasonably practicable

**Identification of Needs:**
Each member of staff and elected members will have their own Training and Development Record on which attendance on training courses will be logged. These will be reviewed annually. For staff this will be at their appraisal when areas for future training will be discussed. For elected members this will be after an election.

Training and development needs will be identified from a variety of sources:

- Induction and probationary periods
- One-to-ones
- Appraisal
- Questionnaire for elected members
- Request from a member of staff or elected member
- Following changes in legislation
- Following a series of mistakes or complaints
- Following launch of new and revised qualifications
- Following an accident

In addition, the council will encourage staff and elected members to identify their own learning styles and will seek to provide a wide variety of learning and training methods, including:

- Attendance at conferences, seminars and short courses
- Online training
- Shared in-house learning resources (books, journals, DVDs etc.)
- In house training
- Work shadowing
- Time for self-directed research and learning

**Resources:**

Eltisley Parish Council will set aside a sum of money annually for training and development within their budget. This sum will take into account:

1. The identified training and development needs of staff and elected members.
2. Training and development needs that are essential to improve and progress the agreed policies of the council.
3. The cost of training, development and learning.

**Main Providers:**

- Cambridgeshire & Peterborough Association of Local Councils (CAPALC)
- Society of Local Council Clerks (SLCC)
- National Association of Local Councils (NALC)
- South Cambridgeshire District Council (SCDC)

**Categorising training and personal development**

In order to ensure that the Council is able to consistently evaluate requests, training and development opportunities have been organised into three categories according to the degree of importance each intervention has for different roles.

1. Mandatory

Mandatory training is legally required for the post-holder or elected member, or a qualification deemed to be so fundamental to the role, that the Council makes it a mandatory requirement. Any mandatory training or qualifications are to be stated on the job description. They should also be stated in the contract for new starters, along with whom is responsible for the costs of the training/qualifications. For mandatory qualifications, it is unlikely that an applicant would be recruited without having previously attained the qualification. Where a qualification becomes mandatory for the role, the Council will provide reasonable assistance for the employee to attain the qualification (see the section on Guidance for Support below).

Some mandatory training may be specific to a particular job role whilst other training may be a generic requirement. Examples of mandatory training include:

- Health and Safety (Personal Safety, Manual handling, Display Screen equipment)
- Data Protection

2. Desirable

Desirable training is not legally required for the post, but it is directly relevant to the individual's job. Any desirable training or qualifications are to be stated on the job description.

For desirable qualifications or training, an individual may be recruited without having previously attained the qualification or undergone the training but may be expected to attain the qualification within a defined period of time. The need for training may also be identified through one-to-one meetings or annual appraisals. A desirable qualification is likely to enhance the skills and reputation of the council. Examples may include:

- Certificate in Local Council Administration (CiLCA)
- Cemetery Legal Compliance
- Councillor training

3. Optional

An optional qualification or optional training may not be directly linked to the individual's current job. Optional training or development is generally more beneficial to the individual's career than it is for the council.

Personal development aimed at developing the skills or knowledge of an individual in order to provide a successor for an existing job is deemed to be optional. However, depending on the circumstances, training for succession may be 'desirable'.

**Guidance for support**

Since 2020 new contracts need to refence any training provided by the employer. It should also note if there is a requirement to gain a qualification within a stipulated amount of time, or where it is required that a qualification is maintained. If it is possible that the employment will be ended, if the qualification is not gained in the stipulated time, then the contract should state this.

Support for qualifications, training and personal development can include financial assistance towards the cost of tuition, examinations and resource materials in addition to half / day release and time off for study leave and taking the examination. Any financial and non-financial support to training and development is entirely at the discretion of the council.

Any financial support in excess of £500, including the offer of a loan, will always be conditional upon the employee's agreement to either a full or partial repayment of the financial support provided. The council reserves the right to reclaim financial support where the employee;

- Leaves the council during the duration of the course, or up-to 1 year following completion of the course.
- Fails to complete the training
- Fails to attend training without good reason

**Study leave**

Where individual requires study leave to undertake mandatory training, they will be able to take all the leave within normal working hours.

Where individuals require study leave to undertake study which is not mandatory but part of the individual's formal continuous professional development, the council will contribute up to 50% of study leave time, to a maximum of 3 days per annum.

Where individuals require study leave to undertake training which is not mandatory but part of the individual's desire for career development, the council will contribute up to 3 days study leave per annum for courses which are directly related to the individual's role.

Time off for study leave must be approved in advance. To make a request the individual is asked to write to the Clerk (or Chairman of the Council), setting out the details of the course of study, how it relates to their work, and the time being requested.

No study leave will be granted where individuals undertake study which is not required for their role, or not directly related to their role. However, the Clerk (or Chairman of the Council) will consider requests for flexible working to allow the study to take place, as long as the needs of the council can be met.

**Impact**

Training of staff and elected members should have an impact on operations of the Parish Council. It is important that new skills, knowledge and attitudes should be put into practice. Staff or elected member will give feedback to the Council following completion of a training session, course or workshop along with whether this has highlighted any other training needs.

**Conclusion**

Eltisley Parish Council is committed to providing opportunities for staff and elected members to further develop their skills and competencies to not only move the Council forward in its aspirations to become an excellent Council but for members' and staff own personal development.

This is a non-contractual procedure which will be reviewed from time to time.

Adopted at a meeting of Eltisley Parish Council held on ~~11th November 2025~~ 10th November 2026

Signed…….
Mrs A Jackson
Parish Clerk

Our Ref: 26/04094/CL2PD
Your Ref: DC/GCSP/TNQ3Q5DX0DA01

30 October 2026

GREATER CAMBRIDGE
SHARED PLANNING

Alison Jackson
Eltisley Parish Council
Needingworth Village Hall
Overcote Lane
Needingworth
St Ives
PE27 4TU

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA

www.greatercambridgeplanning.org

Dear Ms Jackson

**South Cambridgeshire District Council**
**Information on application for Certificate of Lawful Use or Development**

Reference: 26/04094/CL2PD

Proposal: Certificate of lawfulness under S192 for Use of the land for siting a mobile home for use ancillary to the main dwelling.

Site address: Taylors Close Potton End Eltisley Cambridgeshire

Applicant: Mr & Mrs Bengtsson.

For your information only, this planning application has been received.

Full details of the application can be viewed online at:
https://applications.greatercambridgeplanning.org

Yours sincerely

Ian Papworth
Planning Assistant

Email: ian.papworth@greatercambridgeplanning.org
Direct dial: 01954 713406

**Full Council 10th November 2026 Item 68.1 Christmas party arrangements/ Carols around the Peace Tree**

**Christmas Party**
Cade booked 5th December 2026, 1pm – 4pm.
Invitations to be delivered
Set up from 1pm

Arrangements to consider:

Quiz
Refreshments
Mulled wine
Music
Raffle prizes
Table decorations
Tea/Coffee
Table Cloths

**Christmas Eve – Carols around the Peace Tree**
Co-ordinator?

**Full Council Item 68.2**

Hello Alison,

I'm good thanks, nights drawing in now!!

A list of sites we provided is still being reviewed, and two sites in Cambridgeshire have been selected to progress with MNOs. They are still working through the list of sites, and I will let you know as soon as we have an answer.

Kind regards
Mark

**Full Council Item 69.1**

We would like your views on a proposed Corporate Action Plan 2027/28 Consultation.

Your feedback will help inform the development of our Annual Action Plan, which sets out the actions the Council will take during 2027 to 2028 to deliver the ambitions within our Corporate Plan.

## Have your say

Take the survey: Corporate Action Plan 2027/28 Consultation

Our Corporate Plan outlines the Council's vision for South Cambridgeshire up to 2030 through five key priority areas:

- Healthy and supported communities
- Sustainable homes and vibrant places
- Being green to our core
- Supporting business to thrive
- Financially Secure and fit for the future

These five priorities were developed following a consultation process in 2024.

The questions ask for your views on what the Council should focus on under each of these priority areas during 2027/28.

The consultation closes on Tuesday 8 December 2026. Any responses received after this date will not be considered.

If you are in need of any further assistance, please email us at engage@scambs.gov.uk.

Thank you to everyone who participates.

Good evening,

And sorry for the really early email but though I should be a bit more organised than normal

I hope you're well.

I just wanted to get in touch, as I do each year, regarding the hunt meeting on the Green, which has become such a lovely tradition over the years.

It was wonderful to see so many people turn out last year, and I hope the event was a great success for the local community and that the pub also benefited from the occasion.

I wondered whether there were any plans for this year's meeting and whether we might be able to continue the tradition once again.

I look forward to hearing from you, and I hope all is well with you

Cambridgeshire hunt with Enfield chasing & Oakley

Email response 19/10/26

Dear

Thank you for your email. The last tree survey was completed 21st March 2024, please see attached copy for your information. The quote for all recommendations was accepted at the Council meeting held on 10th September 2024 and the work was subsequently actioned. The Council have the tree survey done every 3 years.

The Council is not aware of any accidents or injuries associated with the Village Green or the surrounding area. However, I will bring your correspondence to the attention of the Council when it next meets on 10th November and advise you of the outcome shortly after.

Kind regards
Alison

From:
To: "Parish Clerk"<clerk@eltisley-pc.gov.uk>
Date: Fri, 02 Oct 2026 12:28:34 +0100
Subject: Re: Trees and Condition of the Green

Dear Parish Clerk

**Trees and Condition of Eltisley Green**

Thank you for your recent email, the contents of which are noted. However, can you please advise me as to when the last tree survey was done and provide me with a copy of the report.

With regard to the upkeep of the Green and its safety, I feel your reply was incomplete. I have become aware of at least 3 instances where people have fallen as a consequence of the condition of the Green. Can you please let me know what your plans are in order to rectify this situation.

I look forward to hearing from you in this regard.

Kind regards,

**From:** Parish Clerk <clerk@eltisley-pc.gov.uk>
**Sent:** 09 September 2026 13:36
**To:**
**Subject:** Re: Trees and Condition of the Green

Dear

Council considered your correspondence regarding the trees and the condition of the Green at their meeting last night.

I am asked to write to advise you that the Parish Council undertake a tree survey with an arboriculturist of all the trees in the Parish every 3 years and carries out any remedial work advised.
Council understand that rabbits are a problem around the Green and the Cade and rabbit holes around the play area and the Cade have recently been filled. However, the rabbits are already disrupting the soil. Council currently have no plans to fill the holes on the Green but would welcome any suggestions you may have on how to deal with this matter.

Kind regards
Alison

**Full Council Item 70 (iii)**

Email received 23rd October 2026:

Morning Alison

I hope you are ok, and things are going well?

Can you tell me if there was any information about the Tiger bus telling anyone that wants to get to St. Neots to walk 40 minutes to Croxton. Eltisley is not served by a bus route other than 1st thing in the morning and last thing at night. Other villages have a regular bus route ie. Papworth & Gransdens. Why are we left out when we are next to a major road (A428)?

Also, having spent a week without internet, I had to rely on my mobile phone to keep in touch for my business. It is times like this you realise how much you rely on communication to live your day to day lives. I.e. if someone doesn't drive and needs to order a food delivery. Or if there is an accident or breaks down in the village, they are unable to call anyone.
It is not even possible to log into your bank account, without getting a text message, which you do not get, when you don't have a signal.
Can you please tell me why, when we have a solution to remedy this, nothing is happening?

Could you please ask these questions again?

**Full Council Item 70 (v)**

Email received 1st November 2026

Dear Alison, can you please share this with the Parish Council on behalf of The Cade committee?

When the thatch was replaced earlier this year and we were replacing the lighting in The Cade as part of the refit, we discovered that the insulation in the loft space was heavily contaminated with straw from the thatch work.

The area wasn't ideal to work in, so we took the decision to replace the insulation and during the summer we had the contaminated material removed and disposed of.

Now we have come to replace the insulation, we want to ensure we undertake the option that would best ensure longevity of the thatch and obviously most cost effective for the budget. As the PC undertook the roof replacement, we feel that the PC's input is key.

Attached is a review that was undertaken for us. Could we ask that the committee to review and advise whether they agree with the recommendation as to the use of glass mineral wool or whether they would suggest an alternative?

For information, I did write to Cobbs Thatching (17/10/26) to ask for their advice but have not received a reply.

If we could get some guidance, we'd very much appreciate it.

The Cade Management Committee

## Reinstating the thermal insulation above the Cade ceiling

The objective is to improve thermal comfort and reduce heating costs without compromising the structural integrity, ventilation, or breathability required by the thatched roof.

It is understood that no UK Building Regulations require an upgrade to the current standard unless refurbishment activity impacts more than 50% of the ceiling element when a U-value of 0.16 W/m2/K becomes mandatory; this would require two orthogonal layers of insulation approx. 270mm deep. However, exemptions for thatched buildings relax this requirement if it would restrict airflow or cause long-term fabric decay. For comparison, a single layer (150mm) should provide a U-value in the range 0.28 to 0.38 $W/m^2/K$.

The flat element of the hall ceiling covers 12 x 3m as part of a cold roof construction. There are 150 x 50 mm ceiling joists with approx. 1m head height the ridge/apex. These are inconsistently spaced (38 x2,50x2, 56x3, 60, 66x6, 75 and 88cm).

The building was previously insulated to approximately 100mm depth. Any insulation installed must maintain breathability and avoid moisture entrapment against the thatch. Installation should ensure a ventilation gap (at least 50mm) is maintained at the eaves.

Some glass mineral wool insulation (ISOVER Loft Roll) remains from prior renovations. It is vapour permeable, holds a Euroclass A1 non-combustible fire rating and is suitable for use. Stone Wool (e.g. Rockwool flexi, wood fibre or sheep's wool) provides additional moisture-buffering capabilities at additional cost. *It may be appropriate to confirm the insulation's suitability of the insulation with the Thatcher.*

The loft carries lighting and smoke/fire detection circuits which can be covered by insulation if necessary as they are not high-draw circuits and the risk of thermal overheating is limited. One electrical junction box exists which should not be covered for access reasons. There are no water circuits in the loft space.

It is approx. 30-36 sqm, and new insulation material would be £250 - £300 per layer.

## Proposal

1. Committee may wish to confirm the suitability of glass mineral wool insulation with Thatcher and/or Parish Council
2. Install 150/170mm of glass mineral wool (ISOVER) between joists using existing materials supplemented by new product as required.
3. Monitor impact on thermal comfort and consider a second phase if beneficial/appropriate
    a. Additional 100mm-120mm cross-laid insulation to reduce thermal bridging across joists and meet modern standard of 270mm. (Note. Loft crawl way would require replacement)
    b. Insulation of dividing wall between cold loft and "warm" storage loft above bar including closing the current open access into cold loft.