

**MINUTES OF A MEETING OF ELTISLEY PARISH COUNCIL HELD ON TUESDAY 8th
SEPTEMBER 2026 at NEWTON PRIMARY SCHOOL, 12 CAXTON END, ELTISLEY. PE19 6TJ
at 7.21pm**

The meeting will be open to the public and press unless the Council otherwise directed.

PRESENT:

Cllr R Pinner (Chairman)
Cllr S Ellis
Cllr J Francis
Cllr M Welland

Mrs A Jackson (Parish Clerk)

IN ATTENDANCE:

No members of public
SCD Cllr P Sandford

43. Apologies.

To receive and accept Apologies for Absence.

Cllr M Lines - personal

44. Declarations of Interest.

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

Item 51.9 Cllr R Pinner – Pecuniary – Business owner

45. Minutes.

To confirm the Minutes of the Meeting held on 14th July 2026.

Resolved: That the minutes of the Meeting held on 14th July 2026 be signed as a true and correct record (Prop Cllr J Francis, 2nd Cllr S Ellis) All in favour.

46. Public Forum

To allow any member of the public to address the council. Time Allowed 10 minutes

None

47. Parish Council Representatives on Outside Bodies.

47.1 To consider email from The Cade Management Committee regarding Parish Council Representative

Resolved: That the Parish Council do not have a volunteer for the treasurer role and would therefore not have a representative on the Cade Committee (Prop Cllr R Pinner, 2nd Cllr J Francis) All in favour.

48. District and County Councillor Reports

To receive verbal reports from district and county councillor.

SCD Cllr P Sandford reported:

- Local Government Reorganisation (LGR) has been paused by Government and will update when more information is available.
- Development consent order for the busway Cambourne to Cambridge has been awarded and will go out to tender.
- Local Plan is out for 3rd review and final comments before being submitted to Government at the of the year.
- Government have released the revised National Planning Policy Framework (NPPF). Applications for warehousing and development within 500m of a rail station will now be approved by default.
- Advised that for information on the Tiger on Demand route to contact the Combined Authority Mayor.

Cllr R Pinner commented that CC Cllr C Poulton was previously asked to investigate why Eltisley was not included on the revised bus service A.

49. Clerks Report

To receive written report

Meeting Dates: –

Full Council – 10th November 2026 – Venue: The Cade Pavilion

Items to report.

- 1/9/26 Utility Aid contacted to advise they had received confirmation from SSE that the below meter is no longer with them:
Meter Number: 1050001861357
Supply Address: Unmetered Supply Eltisley Parish Council Street Lighting, Eltisley, UM5
This meter should have been transferred 8/12/23 – awaiting outcome of Utility Aid's investigation.
- 24/8/26 – reported weeds around the Green, footpaths and road edges to CCC Highways
- Bradgates – requested grass cutting to resume 1/9/26
- Register of Members Interest forms – updated copies of Cllr Francis and Cllr Pinner sent to the Monitoring Officer.
- Request received for parking on the Green 24/8/26 – permission granted by email
- 11/8/26 – Complaint raised with Nat West Bank – awarded £150 compensation for incorrect information given.
- Water bill received for The Green £548.51 –
Cllr R Pinner has written to CEO, awaiting response

50. Members reports

To receive verbal report and agree any actions

- (i) Hastoe Housing
Clerk to follow up on maintenance of the area.
- (ii) Parish Forum
Cllr R Pinner is investigating the possibility involving young people in the Parish.
- (iii) Village maintenance
Work on the play area, pocket park, bus shelter and the Green has been carried out.
Work to do:
Bus shelter redecorating – either a contractor or a working party
Pocket Park – suggested a working party early autumn
- (iv) Parish plan survey
Nothing to report
- (v) Speedwatch
Meeting held with Forcewide Watch Co-ordination Officer, representatives from the Parish Council and Speed Watch. The Officer explained how the pocket radar works and the representatives decided not to pursue the purchase of one whilst the existing equipment is still working. The existing equipment includes a display screen that shows drivers their speed however the pocket radar does not.
- (vi) Play area/RoSPA report
HTLA Property Services have completed the repairs listed on the RoSPA report and requested confirmation from the Parish Council that the work has been carried out to an acceptable level.
- (vii) A428
Cllr R Pinner requested that the Clerk follow up with CC Cllr C Poulton regarding a meeting with CCC Highways and National Highways before the new road is opened.
- (viii) Cross Path
Nothing to report
- (ix) Drainage
Contractor has been appointed for de silting the village drainage system. Clerk to advise the owners of Manor Farm of the start date when known.
- (x) East West Rail
East West Rail will be commencing door-to-door visits to properties where they have not yet received a completed Land Interest Questionnaire.

51. Finance and Risk

51.1 To approve the accounts for payment for period from 15th July 2026 – 8th September 2026

Date	Payee Name	Cheque No.	Description	Net	VAT	Total
15/7/2026	SCDC	Online Transfer	Election costs	£105.00		£105.00
15/7/2026	Newton Primary School	Online Transfer	Room hire	£48.00		£48.00
22/07/2026	SSE Energy Solutions	DDR	Streetlight electricity	£21.79	£1.09	£22.88
11/08/2026	SSE Energy Solutions	DDR	Streetlight electricity	£22.51	£1.13	£23.64
19/08/2026	Bradgate Ltd	Online Transfer	Grass cutting	£395.00	£79.00	£474.00
19/08/2026	Fenland Leisure Products	Online Transfer	Grass mats	£130.00	£26.00	£156.00
19/08/2026	PKF Littlejohn LLP	Online Transfer	External Audit	£315.00	£63.00	£378.00
19/08/2026	HMRC/ Clerk	Online Transfer	Staff costs	£1581.00		£1581.00
03/09/2026	Office Rent	Online Transfer	Holywell-cum-Needlingworth Parish Council	£242.52		£242.52
03/09/2026	CAPALC Conference	Online Transfer	CAPALC	£75.00		£75.00
03/09/2026	Play area repairs	Online Transfer	HTLA Property Services	£379.98		£379.98
			TOTAL	£3315.80	£170.22	£3486.02

Resolved: That payments totalling £3486.02 be approved (Prop Cllr J Francis, 2nd Cllr S Ellis) All in favour

51.2 To note the bank reconciliation as at 5th August 2026

Noted

51.3 To note the budget report dated 2nd September 2026

Noted

51.4 To note correspondence from Progeny dated 28th July 2026 confirming current arrangement be converted to a Transactional Service Arrangement in 20 business days

Noted

51.5 To receive and note the external auditors unqualified report and conclusion of audit for financial year 2025/26

Noted

51.6 To consider a contribution to I Love PDF subscription to share with Holywell-cum-Needlingworth Parish Council

Resolved: That a contribution of £30 is made to Holywell-cum-Needlingworth Parish Council to share the I Love PDF subscription. (Prop Cllr R Pinner, 2nd Cllr S Ellis) All in favour

51.7 To consider letter from Nat West advising change of account tariff dated 16th July 2026 and agree actions

Members considered the information on bank accounts available to the Parish Council. The Clerk advised that the Co-operative are not able to offer a bank account to the Parish Council as it is not eligible for a Community Account or a Business Account.

Resolved: That all of the Parish Council accounts are transferred to Lloyds Bank which has a £4.25/ month fee from Nat West bank. (Prop Cllr M Welland, 2nd Cllr R Pinner) All in favour

- 51.8 To note the Local Government services pay agreement 2026/27 and resolve to adopt the increase as advised.

Resolved: That the Local Government services pay agreement 2026/27 is noted and the increase as advised be adopted. (Prop Cllr M Welland, 2nd Cllr J Francis) All in favour.

Cllr R Pinner left the meeting 7.51pm

Cllr S Ellis chaired the next agenda item

- 51.9 To approve payment of £575.77 to P.T. Pinner & Son for village maintenance work

Resolved: That the payment of £575.77 to P. T. Pinner & Son for village maintenance work be approve. (Prop Cllr J Francis, 2nd Cllr M Welland) All in favour.

Cllr R Pinner returned to the meeting 7.52pm

- 51.10 To consider quotes for streetlighting energy contract

Resolved: That the quote from Valda Energy for 3 year contract with estimated annual cost of £273.51 be approved (Prop Cllr M Welland, 2nd Cllr J Francis) All in favour.

- 51.11 To review Clerks hours April 2026 – July 2026

Noted

- 51.12 To consider quotes for general insurance

Resolved: That the quote from CAS Insurance totalling £776.22 (Prop Cllr M Welland, 2nd Cllr S Ellis) All in favour

52. Policy

To review and adopt the following policy documents.

- (i) Biodiversity Policy and Action Plan

Resolved: That the Biodiversity Policy and Action Plan be adopted (Prop Cllr R Pinner, 2nd Cllr S Ellis) All in favour

53. Planning

- 53.1 To consider the following applications that have been **Received:**

- (i) Application: S/3182/19/CONDI

Submission of details required by condition 20 (a) (statement of significance and research objections), (b) (site investigation and recording) and (c) (programme for the analysis, publication and dissemination and deposition of resulting material)- Plots 10-12 only of planning permission S/3182/19/FL

Site Adjacent Pond at Potton End St Neots Eltisley PE19 6TH

Resolved: That the application be supported (Prop Cllr R Pinner, 2nd Cllr J Francis) All in favour

- (ii) Application ref: 26/0752/TTCA

Willow (Dead) – Remove

East Farm House 7 The Green Eltisley Cambridgeshire PE19 6TG

Resolved: That the application be supported (Prop Cllr R Pinner, 2nd Cllr J Francis) All in favour

- (iii) Application ref: 26/0853/TTCA

T1 - Willow - Reduce laterally over garden by approx. 2.5m T2 - Willow - Reduce laterally over garden by 2m T3 - Box Maple at rear of garden - Reduce crown by approx. 1.5m
47 The Green Eltisley Cambridgeshire PE19 6TG

Resolved: That the application be supported (Prop Cllr R Pinner, 2nd Cllr J Francis) All in favour

54. Community Engagement

- 54.1 To receive an update regarding the telephone mast and agree any actions.

Noted

55. Consultation.

To consider the following consultation and agree any actions:

55.1 Greater Cambridge Local Plan consultation

No comments

55.2 Cambridgeshire and Peterborough Minerals and Waste Local Plan Review - Scoping Consultation & Call for Sites

No comments

55.3 Rights of Way Improvement Plan (ROWIP) Stakeholder Engagement Survey

Cllr R Pinner, Cllr J Francis and Cllr S Ellis will complete.

56. Correspondence.

To receive correspondence and agree any actions: -

- (i) To consider resident email regarding trees and The Green dated 10/8/2026
Members requested Clerk to respond advising that the Parish Council undertake a tree survey every 3 years and carry out any remedial work advised. Rabbit holes around the play area and the Cade have been filled but the rabbits are already disturbing the soil, there are no plans to fill holes on the Green.
Members requested the Clerk to write to SCDC Tree Officer to arrange a visit to offer advice on the memorial chestnut trees on the Green.
- (ii) To consider request for parking on the Green dated 24/8/2026
Resolved: That permission to park two vehicles temporarily on the Green whilst carrying out works to lay a new driveway be approved. (Prop Cllr R Pinner, 2nd Cllr S Ellis) All in favour.

57. Items to report.

- The Clerk reported:
 1. Code of Conduct Training – Standards in Public Life, a nimble elearning is available on NALC. Cllr R Pinner, Cllr S Ellis, Cllr J Francis and Cllr M Welland requested to be booked on.
 2. Cambridgeshire ACRE AGM is on Wednesday 7th October 2026, 2pm – 3pm via Zoom.
 3. Response to letter to MP regarding A428 Legacy funding has been received. Clerk will forward response to Councillors.
 4. Resident raised a query why the Tiger on Demand bus no longer stops at Eltisley. Clerk has raised this via the contact form for the Combined Authority Mayor.
 5. Communication received from SCDC advising of the Government review of LGR which means the decision for Cambridgeshire and Peterborough has been paused whilst the review is carried out.
 6. CCC Highways have advised that the excessive weeds around the Green, footpaths and road edges do not currently meet their criteria for repair.
- Cllr R Pinner commented that the Christmas party is on 5th December 2026 and requested the village invitations to include Carols around the Peace Tree on 24th December on the reverse side.

Being no further business, the meeting closed at 8.19pm

Chairman

Date

The next meeting of Eltisley Parish Council will be on Tuesday 10th November 2026 at 7.00pm venue The Cade Pavilion, Eltisley