

Eltisley Parish Council

Clerk to the Council: Mrs A Jackson Needingworth Village Hall, Overcote Lane, Needingworth, Cambs. PE27 4TU
(Telephone: 01480 468451 email: clerk@eltisley-pc.gov.uk)

To all members of Eltisley Parish Council

You are hereby summoned to attend the Annual meeting of the Full Council to be held **on Tuesday 8th September 2026 at 7.00pm** at Newton Primary School, 12 Caxton End, Eltisley. PE19 6TJ for the purpose of transacting the following business.

The meeting will be open to the public and press unless the Council otherwise directed.

A Jackson

Thursday 3rd September 2026
A Jackson, Clerk to the Council

AGENDA

43. Apologies.

To receive and accept Apologies for Absence.

44. Declarations of Interest.

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

45. Minutes.

To confirm the Minutes of the Meeting held on 14th July 2026.

46. Public Forum

To allow any member of the public to address the council. Time Allowed 10 minutes

47. Parish Council Representatives on Outside Bodies.

47.1 To consider email from The Cade Management Committee regarding Parish Council Representative

48. District and County Councillor Reports

To receive verbal reports from district and county councillor.

49. Clerks Report

To receive written report

50. Members reports

To receive verbal report and agree any actions

- (i) Hastoe Housing
- (ii) Parish Forum
- (iii) Village maintenance
- (iv) Parish plan survey
- (v) Speedwatch
- (vi) Play area/RoSPA report
- (vii) A428
- (viii) Cross Path
- (ix) Drainage
- (x) East West Rail

51. Finance and Risk

51.1 To approve the accounts for payment for period from 15th July 2026 – 8th September 2026

Date	Payee Name	Cheque No.	Description	Net	VAT	Total
15/7/2026	SCDC	Online Transfer	Election costs	£105.00		£105.00
15/7/2026	Newton Primary School	Online Transfer	Room hire	£48.00		£48.00

22/07/2026	SSE Energy Solutions	DDR	Streetlight electricity	£21.79	£1.09	£22.88
11/08/2026	SSE Energy Solutions	DDR	Streetlight electricity	£22.51	£1.13	£23.64
19/08/2026	Bradgate Ltd	Online Transfer	Grass cutting	£395.00	£79.00	£474.00
19/08/2026	Fenland Leisure Products	Online Transfer	Grass mats	£130.00	£26.00	£156.00
19/08/2026	PKF Littlejohn LLP	Online Transfer	External Audit	£315.00	£63.00	£378.00
19/08/2026	HMRC/ Clerk	Online Transfer	Staff costs	£1581.00		£1581.00
03/09/2026	Office Rent	Online Transfer	Holywell-cum-Needlingworth Parish Council	£242.52		£242.52
03/09/2026	CAPALC Conference	Online Transfer	CAPALC	£75.00		£75.00
03/09/2026	Play area repairs	Online Transfer	HTLA Property Services	£379.98		£379.98
			TOTAL	£3315.80	£170.22	£3486.02

- 51.2 To note the bank reconciliation as at 5th August 2026
- 51.3 To note the budget report dated 2nd September 2026
- 51.4 To note correspondence from Progeny dated 28th July 2026 confirming current arrangement be converted to a Transactional Service Arrangement in 20 business days
- 51.5 To receive and note the external auditors unqualified report and conclusion of audit for financial year 2025/26
- 51.6 To consider a contribution to I Love PDF subscription to share with Holywell-cum-Needlingworth Parish Council
- 51.7 To consider letter from Nat West advising change of account tariff dated 16th July 2026 and agree actions
- 51.8 To note the Local Government services pay agreement 2025/26 and resolve to adopt the increase as advised.
- 51.9 To approve payment of £575.77 to P.T. Pinner & Son for village maintenance work
- 51.10 To consider quotes for streetlighting energy contract
- 51.11 To review Clerks hours April 2026 – July 2026
- 51.12 To consider quotes for general insurance

52. Policy

To review and adopt the following policy documents.

- (i) Biodiversity Policy and Action Plan

53. Planning

53.1 To consider the following applications that have been **Received**:

- (i) Application: S/3182/19/CONDI
Submission of details required by condition 20 (a) (statement of significance and research objections), (b) (site investigation and recording) and (c) (programme for the analysis, publication and dissemination and deposition of resulting material)- Plots 10-12 only of planning permission S/3182/19/FL
Site Adjacent Pond at Potton End St Neots Eltisley PE19 6TH
- (ii) Application ref: 26/0752/TTCA
Willow (Dead) – Remove
East Farm House 7 The Green Eltisley Cambridgeshire PE19 6TG
- (iii) Application ref: 26/0853/TTCA
T1 - Willow - Reduce laterally over garden by approx. 2.5m T2 - Willow - Reduce laterally over garden by 2m T3 - Box Maple at rear of garden - Reduce crown by approx. 1.5m
47 The Green Eltisley Cambridgeshire PE19 6TG

54. Community Engagement

- 54.1 To receive an update regarding the telephone mast and agree any actions.

55. Consultation.

To consider the following consultation and agree any actions:

55.1 Greater Cambridge Local Plan consultation

55.2 Cambridgeshire and Peterborough Minerals and Waste Local Plan Review - Scoping Consultation & Call for Sites

55.3 Rights of Way Improvement Plan (ROWIP) Stakeholder Engagement Survey

56. Correspondence.

To receive correspondence and agree any actions: -

(i) To consider resident email regarding trees and The Green dated 10/8/2026

(ii) To consider request for parking on the Green dated 24/8/2026

56. Items to report.

The next meeting of Eltisley Parish Council will be on Tuesday 10th November 2026 at 7.00pm venue The Cade Pavilion, Eltisley.