

Eltisley Parish Council

Clerk to the Council: Mrs A Jackson Needingworth Village Hall, Overcote Lane, Needingworth, Cambs. PE27 4TU

(Telephone: 01480 468451 email: clerk@eltisley-pc.gov.uk)

To all members of Eltisley Parish Council

You are hereby summoned to attend the Annual meeting of the Full Council to be held **on Tuesday 14th July 2026 at 7.00pm** at Newton Primary School, 12 Caxton End, Eltisley. PE19 6TJ for the purpose of transacting the following business.

The meeting will be open to the public and press unless the Council otherwise directed.

A Jackson

Wednesday 9th July 2026

A Jackson, Clerk to the Council

AGENDA

24. Apologies.

To receive and accept Apologies for Absence.

25. Declarations of Interest.

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

26. Minutes.

To confirm the Minutes of the Meeting held on 26th May 2026.

27. Public Forum

To allow any member of the public to address the council. Time Allowed 10 minutes

28. Election of Vice Chairman.

28.1 To elect a Vice Chairman for 2026/27

28.2 To receive Vice Chairman's Declaration of Acceptance of Office

29. Parish Council Representatives on Outside Bodies.

29.1 To nominate Parish Council Representatives to outside bodies for 2026/27

30. District and County Councillor Reports

To receive verbal reports from district and county councillor.

31. Clerks Report

To receive written report

32. Members reports

To receive verbal report and agree any actions

(i) Hastoe Housing

(ii) Parish Forum

(iii) Village maintenance

(iv) Parish plan survey

(v) Speedwatch

(vi) Play area/RoSPA report

(vii) A428

(viii) Cross Path

(ix) Drainage

(x) East West Rail

33. Finance and Risk

33.1 To approve the accounts for payment for period from 27th May 2026 – 14th July 2026

Date	Payee Name	Cheque No.	Description	Net	VAT	Total
17/06/2026	HMRC/ Clerk	Online Transfer	Staff costs	£658.64		£658.64

17/06/2026	CAPALC	Online Transfer	Internal Audit	£233.90		£233.90
17/06/2026	CAPALC	Online Transfer	Councillor training	£35.00		£35.00
24/06/2026	Bradgate Ltd	Online Transfer	Grass cutting	£1580.00	£316.00	£1896.00
24/04/2026	SSE Energy Solutions	DDR	Streetlight electricity	£22.51	£1.13	£23.64
24/06/2026	Office Rent	Online Transfer	Holywell-cum-Needingworth Parish Council	£242.52		£242.52
08/07/2026	Bradgate Ltd	Online Transfer	Grass cutting	£1231.67	£246.33	£1478.00
08/07/2026	Room Hire	Online Transfer	Cade Pavilion	£15.00		£15.00
0/07/2026	HMRC/ Clerk	Online Transfer	Staff costs	£669.84		£669.84
			TOTAL	£4689.08	£563.46	£5252.54

33.2 To note the bank reconciliation as at 3rd July 2026

33.3 To note the budget report dated 8th July 2026

33.4 To consider Progeny – meeting summary 2026 and the Transactional Advice Guide and agree actions.

33.5 To consider increasing mileage allowance in line with HMRC increase as of 1st April 2026.

33.6 To appoint an internal auditor for financial year ending 31st March 2027

33.7 To note the receipt of verge cutting contribution from CCC £1996.63

33.8 To consider Clerks attendance at CAPALC Annual Conference 2026 on 18th September 2026

33.9 To consider purchase of Pocket radar for the Speed Watch team £335.99 inc. VAT

33.10 To note the amendment to the Localism Act 2011 Section 32A that residential addresses must be withheld from public registers unless a member specifically requests publication and agree any actions.

33.11 To consider report on Grass cutting contract and agree any actions.

33.12 To consider Clerks attendance at SCDC Parish Clerks Conference 30th September 2026

33.13 To consider the purchase of 2 engraved plaques for memorial trees

33.14 To approve a transfer of £6092.06 from current account to deposit account to cover allocated reserves

33.15 To approve the payment of £48.00 to Newton Primary School for the hire of the hall for Parish Council meetings

33.16 To approve payment of £105.00 to SCDC for Election costs

33.17 To update Current Account bankline mandate to add one Councillor to be an approver for bank payments

33.18 To note that the ZCC Grant 2026 is open and agree any actions.

33.19 To Consider refurbishment of bus shelter

34. Policy

To review and adopt the following policy documents.

- (i) Menopause Policy
- (ii) Death of a Senior Statesman
- (iii) Communications Policy

35. Planning

35.1 To consider the following applications that have been **Received**:

- (i) Application ref: 26/02309/FUL
Change of use of part of an agricultural building to Use Class B8 (Storage) and associated siting of an existing shipping container (retrospective).
Papley Grove Farm St Ives Road Eltisley Cambridgeshire

36. Freedom of Information

36.1 To consider correspondence relating to Freedom of Information request 1/26 and agree any actions

37. Community Engagement

37.1 To receive an update regarding the telephone mast and agree any actions.

38. Correspondence.

To receive correspondence and agree any actions: -

- (i) To note the Combined Authority Members' Newsletter - June 2026
- (ii) To note letter from Cllr Bridget Smith, SCDC dated 25 June 2026 - Greater Cambridge Urban Development Corporation (UDC)
- (iii) To note the RECAP adoption statement CCC dated 1st July 2026

40. Items to report.

41. To resolve to close the meeting to members of the public due to confidential nature of items to be discussed.

42. To receive an update and agree actions regarding Manor Farm

43. To consider review of Clerk salary and hours worked 2025/26

The next meeting of Eltisley Parish Council will be on Tuesday 8th September 2026 at 7.00pm venue Newton Primary School, Eltisley.