

Eltisley Parish Council

Clerk to the Council: Mrs A Jackson Needingworth Village Hall, Overcote Lane, Needingworth, Cambs. PE27 4TU
(Telephone: 01480 468451 email: clerk@eltisley-pc.gov.uk)

To all members of Eltisley Parish Council

You are hereby summoned to attend a meeting of the Full Council to be held **on Tuesday 10th March 2026 at 7.00pm** at The Cade Pavilion, The Green, Eltisley. PE19 6TG for the purpose of transacting the following business.

The meeting will be open to the public and press unless the Council otherwise directed.

A Jackson

Thursday 5th March 2026

A Jackson, Clerk to the Council

AGENDA

88. Apologies.

To receive and accept Apologies for Absence.

89. Declarations of Interest.

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

90. Minutes.

To confirm the Minutes of the Meeting held on 13th January 2026.

91. Public Forum

To allow any member of the public to address the council. Time Allowed 10 minutes

92. District and County Councillor Reports

To receive verbal reports from district and county councillor.

93. Clerks Report

To receive written report

94. Members reports

To receive verbal report and agree any actions

- (i) Hastoe Housing
- (ii) Parish Forum
- (iii) Village maintenance
- (iv) Parish plan survey
- (v) Speedwatch
- (vi) Play area/RoSPA report
- (vii) A428
- (viii) Cross Path
- (ix) Drainage
- (x) East West Rail

95. Finance and Risk

95.1 To approve the accounts for payment for period from 14th January 2026 – 10th March 2026

Date	Payee Name	Cheque No.	Description	Net	VAT	Total
15/01/2026	SSE Energy Solutions	Online Transfer	Streetlight electricity	£22.51	£1.13	£23.64
22/01/2026	Cade Pavilion	Online Transfer	Christmas party expenses	£57.50		£57.50
22/01/2026	SLCC Enterprises Ltd	Online Transfer	Practitioners Conference	£200.00	£40.00	£240.00
22/01/2026	Cambs ACRE	Online Transfer	Cambs ACRE Membership 2026	£62.08	£12.42	£74.50

30/01/2026	HMRC/ Clerk	Online Transfer	Staff costs	£669.44		£669.44
03/02/2026	Cllr D Stevenson	Online Transfer	Christmas party expenses	£18.40		£18.40
03/02/2026	Holywell-cum-Needingworth PC	Online Transfer	50% travel expenses Practitioner Conf	£53.55		£53.55
12/02/2026	Holywell-cum-Needingworth PC	Online Transfer	Quarterly Office Rent	£233.65		£233.65
12/02/2026	Legal fees – Deed of Easement	Online Transfer	Surrey Hills Solicitors	£540.00		£540.00
12/02/2026	Room Hire	Online Transfer	Cade Pavilion	£15.00		£15.00
18/02/2026	SSE Energy Solutions	Online Transfer	Streetlight electricity	£22.51	£1.13	£23.64
25/02/2026	HMRC/ Clerk	Online Transfer	Staff costs	£658.64		£658.64
02/03/2026	Cobb Thatching Ltd	Online Transfer	Cade re thatch – first payment	£17575.00	£3,515.00	£21090.00
			TOTAL	£20128.28	£3569.68	£23697.96

- 95.2 To note the bank reconciliation as at 30th January 2026
- 95.3 To note the budget report dated 4th March 2026
- 95.4 To consider contribution of £25 to the Cade for the electricity for the Peace Tree lights
- 95.5 To approve renewal of CAPALC membership 2026
- 95.6 To approve the Clerks membership of SLCC
- 95.7 To note the transfer of £35,150 made on 11th February 2026 from the Reserve Account to the Current Account for the rethatch of the Cade
- 95.8 To note the receipt of £20,000 from the Improving the High Street Grant on 23rd February 2026 and approve transfer of £20,000 to the reserve account
- 95.9 To approve list of Direct Debit payments made by Parish Council 2026/27
- 95.10 To approve and countersign the contract between Eltisley Parish Council and Bradgate Grounds Maintenance Ltd for Grass cutting / maintenance 2026 – 2029
- 95.11 To consider letter from The Cade Management Committee regarding contribution to the unexpected cost of the fire membrane
- 95.12 To consider the response from CCC regarding the additional MVAS solar panel and agree next action.
- 95.13 To consider imposing fine under the bylaws for parking on the Green
- 95.14 To consider email and invoice from Source for Business and agree next actions

96. Planning

96.1 To consider the following applications that have been **Received**:

(i) Application ref: 26/0211/TTCA

Proposal: Process and Remove Selected Limbs on 2 Hornbeam Trees (Highlighted in Photos 1-2).
Up to a 2.5m height Reduction to a Group (Approximately 15 trees) of Hawthorn and Hazel trees.
81 The Green Eltisley Cambridgeshire

96.2 To note the following application that has been **Permitted**:

(i) Application ref: 25/05063/S19LB

S19LB to vary condition 2 (approved plans) of listed building consent 24/02738/LBC and amend Builders report.
Manor Farm Caxton End Eltisley Cambridgeshire PE19 6TJ

97. Freedom of Information

97.1 To note Freedom of Information request made regarding the reopening/ closing of Cambridge Road junction dated 2.3.26

97.2 To give authorisation to the Clerk to have access to Councillor emails for the purpose of answering FOI requests

98. Policy

To review and adopt the following policy documents.

- (i) S137 limits for 2026/27
- (ii) Information and Data Policy

99. GDPR

99.1 To note the ICO step by step guide to Data Protection

99.2 To note the GDPR privacy notice on all emails from Parish Office

99.3 GDPR Awareness checklist for Councillors to be completed and returned to Parish Clerk

100. Consultation

100.1 Local Government Reorganisation consultation

100.2 Greater Cambridge Community Infrastructure Levy (CIL) consultation

101. Community Engagement

101.1 To receive an update regarding the telephone mast and agree any actions

101.2 To consider application for Woodland Trust Community Tree Pack

102. Correspondence.

To receive correspondence and agree any actions: -

- (i) To note the response from Principal Operations Manager – Domestic/ Commercial Waste Collections regarding the bin collection complaint.
- (ii) To consider correspondence from Gamlingay U9's girls football team and agree any actions
- (iii) To consider resident email correspondence regarding Cambridge Road junction

103. Items to report.

104. To resolve to close the meeting to members of the public due to confidential nature of items to be discussed.

105. Minutes.

- (i) To confirm the confidential Minutes of the Meeting held on 11th November 2025.
- (ii) To confirm the confidential Minutes of the Meeting held on 13th January 2026.

106. To receive an update and agree actions regarding Manor Farm

107. To consider Clerks request to carry over holiday to 2026/27

*The next meeting of Eltisley Parish Council will be on Tuesday 26th May 2026 at 7.00pm
in The Cade Pavilion, The Green, Eltisley. PE19 6TG*