

Eltisley Parish Council

Clerk to the Council: Mrs A Jackson Needingworth Village Hall, Overcote Lane, Needingworth, Cambs. PE27 4TU
(Telephone: 01480 468451 email: clerk@eltisley-pc.gov.uk)

To all members of Eltisley Parish Council

You are hereby summoned to attend a meeting of the Full Council to be held **on Tuesday 13th January 2026 at 7.00pm** at The Cade Pavilion, The Green, Eltisley. PE19 6TG for the purpose of transacting the following business.

The meeting will be open to the public and press unless the Council otherwise directed.

A Jackson

Thursday 8th January 2026

A Jackson, Clerk to the Council

AGENDA

70. Apologies.

To receive and accept Apologies for Absence.

71. Declarations of Interest.

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

72. Minutes.

To confirm the Minutes of the Meeting held on 11th November 2025.

73. Public Forum

To allow any member of the public to address the council. Time Allowed 10 minutes

74. District and County Councillor Reports

To receive verbal reports from district and county councillor.

75. Clerks Report

To receive written report

76. Members reports

To receive verbal report and agree any actions

- (i) Hastoe Housing
- (ii) Parish Forum
- (iii) Village working party
- (iv) Parish plan survey
- (v) Speedwatch
- (vi) Play area/RoSPA report
- (vii) A428
- (viii) Cross Path
- (ix) Drainage
- (x) East West Rail

77. Finance and Risk

77.1 To approve the accounts for payment for period from 12th November 2025 – 13th January 2026

Date	Payee Name	Cheque No.	Description	Net	VAT	Total
17/11/2025	Surrey Hills Solicitors	2120	Legal fees	£1202.00		£1202.00
17/11/2025	Bradgate	2121	Grass cutting	£520.00	£104.00	£624.00
17/11/2025	HMRC/ Clerk	2122/2123	Staff costs	£669.44		£669.44
17/11/2025	SSE Energy Solutions	DDR	Streetlight electricity	£22.51	£1.13	£23.64
17/11/2025	Local Authority Technology CIC	2124	Website, emails & additional domain	£240.00	£48.00	£288.00
08/12/2025	Cade Pavilion	2125	Cade Insurance	£1223.22		£1223.22

17/12/2025	SSE Energy Solutions	DDR	Streetlight electricity	£21.79	£1.09	£22.88
17/12/2025	HMRC/ Clerk	Online Transfer	Staff costs	£680.24		£680.24
17/12/2025	Cade Pavilion	Online Transfer	Room Hire	£22.50		£22.50
17/12/2025	ICO	DDR	Data Protection fee	£47.00		£47.00
			TOTAL	£4648.70	£154.22	£4802.92

- 77.2 To note the bank reconciliation as at 28th November 2025
- 77.3 To note the budget report dated 7th January 2026
- 77.4 To approve the payment of invoices by BACS
- 77.5 To consider upgrade to Antivirus protection for Eltisle PC laptop
- 77.6 To approve the increase in office rent to £970.09 p.a for year commencing 1/4/26
- 77.7 To approve contribution of £101.27 to Scribe annual subscription
- 77.8 To consider date for Annual Parish Meeting May 2026 and note Parish Council meeting dates for 2026/27
- 77.9 To consider Clerks attendance to Practitioners Conference on Wednesday 28th January 2026
- 77.10 To consider the offer of a commemorative blossom tree and plaque to honour community volunteers and remember those affected by the Covid-19 pandemic.
- 77.11 To review the Risk Assessment & Asset Register
- 77.12 To consider the renewal of Cambs ACRE membership for 2025 at cost of £74.50
- 77.13 To note request from Building Inspector for additional information for full plans application 25/03085/FP The Cade Pavilion and to consider quote from Cobb Thatching for fire resistance boarding for the Cade roof
- 77.14 To note change of fee for Progeny Asset Management Managed Portfolio Services
- 77.15 To appoint an internal auditor for financial year ending 31st March 2026
- 77.16 To consider replacement flag for use on the village flagpole
- 77.17 To note indicative cost of scheme for installing 2 lampposts and consider Councils contribution to LHI bid
- 77.18 To approve signing of Grant funding agreement: Allocation of the Improving the High Street Scheme to – Eltisle Parish Council for rethatching of the Cade Pavilion

78. Tender

- (i) To consider quotes for the grass cutting tender to include Parish Council verges

79. Precept

- 79.1. Receipts and Payments Account
To note the statement of receipts and payments as at 28 November 2025
- 79.2 .Budgets
- (i) To review the budgets for 2025/26
- (ii) To set the budgets for 2026/27
- 79.3. Precept
To agree the Precept figure for 2026/27

80. Planning

80.1 To consider the following applications that have been **Received**:

- (i) Application ref: 25/04448/S73
Proposal: S73 to vary condition 11 (Repairs) of permission 24/02919/FUL and condition 2 (approved plans) of listed building consent 24/02738/LBC to amend the Builders report, and discharge condition 15 (pile foundations) pursuant to permission 24/02919/FUL.
Manor Farm Caxton End Eltisle

81. Policy

To review and adopt the following policy documents.

- (i) Data Audit
- (ii) IT Policy
- (iii) Accessibility Statement
- (iv) Privacy Notice

- (v) Financial Regulations
- (vi) Investment Policy

82. Consultation

- 82.1 CCC RECAP Resource and Waste Strategy and RECAP Design Guide Consultation
- 82.2 To note East West Rail You said, we did Autumn update 2025 & Consultation Feedback Summary 2024

83. Community Engagement

- 83.1 To consider Speedwatch end of season 2025 report

84. Correspondence.

To receive correspondence and agree any actions: -

- (i) To note weekly food collections coming soon to South Cambridgeshire
- (ii) To consider invitation to Cambridge Growth Company Presentation and agree attendance
- (iii) To note Ministry of Housing, Communities and Local Government (MHCLG) announcement on local elections May 2026 in LGR areas
- (iv) To note the launch of CAPALC new website.

85. Items to report.

86. To resolve to close the meeting to members of the public due to confidential nature of items to be discussed.

87. To receive an update and agree actions regarding Manor Farm

The next meeting of Eltisley Parish Council will be on Tuesday 10th March 2026 at 7.00pm in The Cade Pavilion, The Green, Eltisley. PE19 6TG