

Eltisley Parish Council

Clerk to the Council: Mrs A Jackson Needingworth Village Hall, Overcote Lane, Needingworth, Cambs. PE27 4TU
(Telephone: 01480 468451 email: clerk@eltisleyparishcouncil.co.uk)

To all members of Eltisley Parish Council

You are hereby summoned to attend a meeting of the Full Council to be held **on Tuesday 8th July 2025 at 7.00pm** at The Cade Pavilion, The Green, Eltisley. PE19 6TG for the purpose of transacting the following business.

The meeting will be open to the public and press unless the Council otherwise directed.

A Jackson

Thursday 3rd July 2025

A Jackson, Clerk to the Council

AGENDA

19. Apologies.

To receive and accept Apologies for Absence.

20. Declarations of Interest.

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

21. To receive Vice Chairman's Declaration of Acceptance of Office

22. Minutes.

To confirm the Minutes of the Meeting held on 13th May 2025.

23. Public Forum

To allow any member of the public to address the council. Time Allowed 10 minutes

24. District and County Councillor Reports

To receive verbal reports from district and county councillor.

25. Clerks Report

To receive written report

26. Members reports

To receive verbal report and agree any actions

- (i) Hastoe Housing
- (ii) Parish Forum
- (iii) Village working party
- (iv) Parish plan survey
- (v) Speedwatch
- (vi) Play area/RoSPA report
- (vii) A428
- (viii) Cross Path
- (ix) Drainage
- (x) East West Rail

27. Finance and Risk

27.1 To approve the accounts for payment for period from 14th May 2025 – 8th July 2025

Date	Payee Name	Cheque No.	Description	Net	VAT	Total
23/05/2025	Emorsgate Seeds	2084	Wildflower seeds	£110.00		£110.00
29/05/2025	HMRC/ Clerk	2082/2083	Staff costs	£647.01		£647.01
16/06/2025	HMRC/ Clerk	2091/2092	Staff costs	£666.81		£666.81
16/06/2025	Bradgate Ltd	2087	Grass cutting	£760.00	£152.00	£912.00
16/06/2025	Holywell-cum-Needingworth Parish Council	2093	Office rent	£233.65		£233.65
16/06/2025	Bradgate Ltd	2089	Grass cutting	£760.00	£152.00	£912.00

16/06/2025	Cade Pavilion	2085	VE Day refreshments	£40.00		£40.00
16/06/2025	SLCC	2088	CiLCA Qualification fee	£450.00		£450.00
16/06/2025	Cade Pavilion	2090	Contribution to Peace Tree lights 2024	£500.00		£500.00
			TOTAL	£4167.47	£304.00	£4471.47

- 27.2 To note the bank reconciliation as at 11th June 2025
- 27.3 To note the budget report dated 30th June 2025
- 27.4 To note the Important Update from npower Business Solutions: Your Unmetered Supplies (UMS) are now settled Half-Hourly (HH)
- 27.5 To consider completion of the Indemnity for execution on behalf of the Parish Council for the S106 received from “the Developer” (Hastoe Housing Association) for the following amounts: Formal Sports - £9,879.27, Play Space - £15,395.81, Community Facilities - £4,485.19
- 27.6 To consider completion of the Indemnity for execution on behalf of the Parish Council for the S106 received from “the Seller” for the following amounts: Formal Sports - £4,368.04, Play Space - £6,807.17, Community Facilities - £1983.10
- 27.6 To note receipt of £635 from Community Chest Grant and approve payment of £495.00 for duck house
- 27.7 To approve payment of £256.05 from NGF Play for replacement play equipment
- 27.8 To note the cancellation of Open Spaces membership along with their response detailing benefits of membership
- 27.9 To consider grant application for the Cade thatching and Clerk to attend training CAPALC course for Funding for Town & Parish Councils
- 27.10 To approve a transfer of £651.00 from current account to deposit account to cover allocated reserves
- 27.11 To consider the requirements under JPAG 2025 of Assertion 3 & 10 relating to Email addresses and the administering of websites
- 27.12 To approve the addition of 1x solar powered MVAS and 1 x solar unit to the insurance policy

28. Policy

To review and adopt the following policy documents.

- (i) Communications Policy
- (ii) Death of a Senior Statesman Protocol
- (iii) Investment Policy
- (iv) Equality and Diversity Policy
- (v) Data Protection Policy
- (vi) Dignity at Work Policy

29. Planning.

29.1 To consider the following amendment to applications that have been Received:

- (i) Application ref: 25/00966/HFUL

Proposal: Replace current windows and doors with a mix of pvc and aluminium double glazing to anthracite grey and include Georgian bars on front facing and side windows. Install new oil tank to the front of the dwelling.

Amended description to read: Replace current windows and doors with a mix of pvc and aluminium double glazing to anthracite grey and include Georgian bars on front facing and side windows. Install new oil tank to the front of the dwelling and installation of flue to front roof slope.

81 The Green Eltisley Cambridgeshire PE19 6TG

- (ii) Application ref: 25/02615/PIP

Application for permission in principle for development of 3 No. Custom/Self-Build dwellings Land Adj 84 Caxton End Eltisley Cambridgeshire

29.2 To note the following application that has Discharge Agreement Compliance:

- (i) Application ref: 24/04318/CONDA
Submission of details required by condition 3(a) (structural details of kitchen wall opening) of Listed Building consent 24/04318/LBC
51 The Green Eltisley Cambridgeshire PE196TG

29.3 To note the following application for information only:

- (i) Application reference: S/3182/19/CONDF
Submission of details required by condition 20 (Archaeology) of planning permission S/3182/19/FL
Site Adjacent Pond at Potton End Eltisley Cambridgeshire
- (ii) Application reference: S/0907/98/CONDA
Submission of details required by conditions 3 (meeting on site) and 4 (sample of proposed floor bricks) of Listed Building consent S/0907/98/LB
Green Farm 51 The Green Eltisley Cambridgeshire PE19 6TG

29.4 To note Street Naming & Numbering Notification - LZRBCXCH - CAXTON END, ELTISLEY and email correspondence regarding the boundary on the site plan

30. Consultations

To review the following documents:

- (i) Public Rights of Way Hierarchy engagement
- (ii) Consultation on the Local Government Reorganisation survey

31. Community Engagement

31.1 To receive an update and agree actions for the Emergency Plan

32. Correspondence.

To receive correspondence and agree any actions: -

- (i) To note Cambridgeshire County Council Press Release 11th June 2025 regarding new unitary councils across Cambridgeshire and Peterborough
- (ii) To consider email from resident regarding the duck house and New Weir Pond, Eltisley
- (iii) To consider email from resident regarding A428 funding application
- (iv) To consider email regarding Action on Biodiversity
- (v) To consider email from CCC requesting food waste volunteers
- (vi) To consider request from resident for a bouncy castle outside of the Cade, date to be advised
- (vii) To note CCC - Detailed transparency report on highways maintenance published

33. Items to report.

The next meeting of Eltisley Parish Council will be on Tuesday 9th September 2025 at 7.00pm in The Cade Pavilion, The Green, Eltisley. PE19 6TG