

**MINUTES OF MEETING OF ELTISLEY PARISH COUNCIL HELD ON TUESDAY
12th NOVEMBER 2024 at THE CADE at 7.00pm**

The meeting will be open to the public unless the Council otherwise directed.

PRESENT:

Cllr D Stevenson (Chairman)

Cllr B Bidgood

Cllr S Ellis

Cllr J Francis

Mrs A Jackson (Parish Clerk)

IN ATTENDANCE:

2 members of public

CCC M Smith

SCDC Cllr P Sandford

48. Apologies.

To receive and accept Apologies for Absence.

Cllr R Pinner – personal

49. Declarations of Interest.

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

Item 55.4 & 55.11 - Cllr D Stevenson – Non Pecuniary – Cade Committee member

Item 55.7 – Cllr D Stevenson – Pecuniary – Quoted for work

50. Minutes.

To confirm the Minutes of the Meeting held on 10th September 2024.

Resolved: That the minutes of the Meeting held on 10th September 2024 be signed as a true and correct record (Prop Cllr D Stevenson, 2nd Cllr B Bidgood) 3 in favour, 1 abstention.

51. Public Forum

To allow any member of the public to address the council. Time Allowed 10 minutes

A resident spoke regarding the poor mobile coverage in the village and showed members the latest Ofcom figures showing no coverage/ patchy coverage from 3 out of 4 of the carriers.

District Councillor P Sandford advised that CCC and SCDC are in discussions with Connecting Cambridgeshire. The carriers are applying for 44 - 46 masts to fill in the blank spots of coverage in the county. He further suggested the Parish Council to contact Connecting Cambridgeshire to raise the issue.

CCC M Smith will contact Sarah Marsh, Connecting Cambridgeshire and cc Cllr D Stevenson and District Councillor into the email.

A second resident suggested changing the speed watch sessions to 1 hour.

The Chairman brought forward item 59 (iii)

52. District and County Councillor Reports

To receive verbal reports from district and county councillor.

CCC M Smith reported:

- 20mph applications are now open.
- LHI Bid 2025/26 are open for applications for complex or non-complex bids – Officer will come out to discuss application.
- CCC Capital Funded Maintenance Scheme open for applications.

- Will contact Connecting Cambridgeshire on Parish Council's behalf.

Cllr D Stevenson queried whether the CCC Highway Officers have reported back following the meeting regarding Legacy Funding.
CCC M Smith advised they are awaiting a response from National Highways.

District Councillor P Sandford reported:

- 4-day week will be put forward for a Cabinet decision with potential consultation next year.
- In discussion regarding new Local Plan next year.
- Anglian Water have admitted their infrastructure is Victorian with leaks and in need of maintenance – have requested 15% increase in funding.
- New roads are currently not being adopted until Anglian Water accept responsibility for the drains and sewers.
- District Council have a political assistant trying to get local issues onto the MP's list.
- Proposing doubling the Council Tax on empty properties and second homes.
- New Government are proposing to reorganise District Councils into Unitary Authorities.

Councillor S Ellis queried whether the new MP would visit Eltisley.

District Councillor P Sandford advised the Council should write to his Westminster address to invite him.

53. Clerks Report

To receive written report.

Meeting Dates: –

Full Council – Tuesday 14th January 2025

Items to report.

- LHI Bid 2025/26 – sent an expression of interest 12/9/24
- Meeting dates 2024/25 attached
- Faded Sharks teeth at Caxton End, Cambridge Road & Potton End reported 18/9/2024 update from Highways 30/9/24 - At this time we do not feel that any action is necessary
- Insurance renewed with Gallaghers with a 3-year LTA
- Clerk attended the CAPALC conference on 20th September 2024. Sessions from NALC on legal changes, Police Chief Constable CCC, GDPR and recruitment. Networking and suppliers.
- CCC 2nd weed spray due to have taken place on 11th November 2024
- Hastoe Housing Association – held an event at the The Cade, 29 October – opportunity for residents to express an interest in applying to live in the 9 new social homes in Eltisley.
- Damage to the Green and posts on Cross Path reported to Whippet 30th September 2024. Quote being sought to repair the posts.
- Nat West – OLB request submitted, issue with contact details for Cllr Stevenson. Clerk to contact Nat West

The Clerk updated members regarding the damage to the posts on Cross Path – Whippets have accepted the quote to repair the damage.

54. Members reports

- (i) Parish Forum
Clerk has sent email to all Councillors.
- (ii) Village working party.
Cllr S Ellis reported a successful working party in October covering the Pocket Park and cutting back tree by the speed sign.
Future working party to cover the pond which needs attention – trees have fallen in the pond and there is a lot of ivy to clear. Will advertise the next date on Facebook and the Village Newsletter.
- (iii) Parish plan survey
Nothing to report
- (iv) Speedwatch

New volunteer to take over and will relaunch in the new year with a village meeting to try to increase volunteers.

Cllr S Ellis will download data from the speed sign.

(v) Play area/RoSPA report

Cllr D Stevenson advised that he has replaced the air skier handle and the base cover has been replaced on the air walk.

(vi) A428

Have received information on road closures.

Cllr D Stevenson advised members that consideration needs to be given regarding the closed exit to Eltisle which should be completed in 7-8 months. A suggestion has been made not to open it until the dual carriageway is completed. This would require a village consultation.

Village meeting set for Tuesday 28th January 2025. Will invite CCC M Smith and Paul Salmon to attend. Advertise by the Village Newsletter. Following the meeting a written consultation with the village will be completed.

(vii) County broadband

Cllr D Stevenson has signed up and will have it installed 31st January 2025.

Cllr S Ellis advised he has a good signal with County Broadband.

(viii) Cross Path

Cllr D Stevenson met with 2 CCC Highways Officers to investigate projects for Legacy Funding.

He noted that approximately 60% of Cross Path has been marked for repair. CCC M Smith will ask Highways for a date for the repair.

Cllr D Stevenson reported that the width restrictors have been ripped off the posts.

Cllr S Ellis suggested including information in the village information pack stating that Cross Path is for use by residents of Cross Path only.

(ix) Drainage

Recently had some heavy rain and no sign of flooding.

CCC M Smith will contact the Drainage Officer to check whether he has sent letters to the riparian owners.

(x) East West Rail

Consultation running from 14 November 2024 – 24 January 2025.

55. Finance and Risk

55.1 To approve the accounts for payment for period from 11th September 2024 – 12th November 2024

Resolved: That payments totalling £5181.35 be approved (Prop Cllr D Stevenson, 2nd Cllr B Bidgood) All in favour.

55.2 To note the bank reconciliation as at 30th September 2024

Noted

55.3 To note the budget report dated 7th November 2024

Noted

Cllr D Stevenson left the meeting at 8.15pm and returned to the meeting at 8.26pm after Item 55.4, 55.7 & 55.11.

Cllr S Ellis chaired item 55.4, 55.7 & 55.11. Item 55.7 & 55.11 brought forward

55.4 To consider request for payment of the Cade building insurance premium for 2024/25

Resolved: That the request for payment of the Cade building insurance premium of £1212.13 be approved. (Prop Cllr B Bidgood, 2nd Cllr S Ellis) 3 in favour, 1 abstention.

55.5 To consider setting up DD payment to Npower for lighting the bus shelter

Resolved: That the DD payment to Npower for lighting the bus shelter be approved. (Prop Cllr D Stevenson, 2nd Cllr S Ellis) All in favour.

55.6 To confirm arrangements for Christmas Party 7th December 2024

Cade booked for 7th December 2024

Councillors to arrive 1pm to set up the room. Cllr D Stevenson has table cloths etc which can be used.

Cllr J Francis – quiz

Cllr D Stevenson will contact Mrs Weldon to ask if she can do the teas

Cllr B Bidgood – mince pies, to submit invoice after event

Cllr Ellis – mulled wine & music

Cllr D Stevenson – bar

Councillors to provide a raffle prize

Clerk gave invitations to Cllr D Stevenson for distribution.

Free bar – Council to settle invoice to Cade after the event.

Christmas eve – Carols around the Peace Tree. Cllr S Ellis to check where the hymn sheets are.

Cllr J Francis will attend.

55.7 To consider quotes for replacement doors for the Cade Pavilion

The Clerk advised 3 quotes were sought only 1 received.

S106 funds from Hastoe Housing agreement available on first occupation of £5020.16 to help fund improvements including thatching.

Resolved: That the quote from FX Specialist Glazing of £4200 + VAT be approved. (Prop Cllr S Ellis, 2nd Cllr B Bidgood) 3 in favour, 1 abstention.

55.8 To approve purchase of external hard drive 500GB

Resolved: That the purchase of an external hard drive 1TB up to £40.00 to be purchased by the Clerk and claimed back on expenses be approved. (Prop Cllr D Stevenson, 2nd Cllr S Ellis) All in favour.

55.9 To note the conclusion of audit 2023/24

Noted

55.10 To appoint an internal auditor for financial year ending 31st March 2025

Resolved: That CAPALC be appointed as internal auditor for financial year ending 31st March 2025. (Prop Cllr D Stevenson, 2nd Cllr B Bidgood) All in favour.

55.11 To consider quotes for works to the Cade thatch roof

One quote for full rethatch and one quote for repair of thatch received from the Cade.

Resolved: That the Clerk seeks further quotes and advice regarding works to the Cade thatch roof. (Prop Cllr J Francis, 2nd Cllr B Bidgood) 3 in favour, 1 abstention.

55.12 To note the Local Government services pay agreement 2024/25 and resolve to adopt the increase as advised.

Resolved: That the Local Government services pay agreement 2024/25 is noted and the increase as advised be adopted. (Prop Cllr D Stevenson, 2nd Cllr J Francis) All in favour.

56. Consultation

56.1 To review and agree responses to the Remote Meetings and Proxy Voting Consultation ending 19 December 2024.

Members agreed responses to the Remote Meetings and Proxy Voting Consultation. The Clerk will submit responses online.

Item 57 not used.

Item 61 & 62 brought forward.

Cllr J Francis left meeting 9.16pm

58. Community Engagement

58.1. To receive an update on the Emergency Plan Meeting to be set in January 2025.

- 58.2 To consider application to CCC for 20mph speed limit
Parish Council to consult with the Village regarding a village wide 20mph application.
- 58.3 To consider projects for LHI Bid 2025/2026 and consider representation at the online drop-in session 28 November 2024
Awaiting advice from CCC Highways Officers regarding projects and will submit a bid following advice from the Officers.
- 58.4 To consider request for a Christmas Tractor Rally on 14th December 2024
Approximately 50 illuminated tractors to park around the Green arriving approximately 5pm. Need volunteers for marshalling. Advertise in the Village Newsletter.
Resolved: That the request for a Christmas Tractor Rally to end at Eltisley on 14th December 2024 be approved. (Prop Cllr D Stevenson, 2nd Cllr B Bidgood) All in favour.
- 58.5 To note online South Cambridgeshire Police Community meeting 27th November 2024, 7pm
Noted
- 58.6 To note Communities Offer Roadshow online event 28th November 2024
Noted

59. Correspondence.

To receive correspondence and agree any actions: -

- (i) To consider the Highways and Streetlighting Contracts - Stakeholder Survey 2024 and approve responses
Members agreed responses to the Highways and Streetlighting Contracts survey. The Clerk will submit responses online.
- (ii) To note CCC Highways response 30th September 2024 regarding repainting of sharks teeth Potton End, St Neots Road and Cambridge Road
Noted
- (iii) To consider and agree response to email 30th September 2024 regarding wall behind children's play area
Resolved: That the Clerk contact the Planning Officer to request a visit and for them to give advice on the wall. (Prop Cllr D Stevenson, 2nd Cllr B Bidgood) All in favour.
- (iv) To consider request to hold Boxing Day meet.
Resolved: That the request to hold Boxing Day meet be approved. (Prop Cllr D Stevenson, 2nd Cllr S Ellis) 2 in favour, 1 abstention.
- (v) To consider Assets Strategy Team CCC – Capitally Funded Highway Maintenance Schemes
In discussions with CCC Highways Officers and will submit a scheme following their advice if appropriate.
- (vi) To note letter of thanks from Six Villages Newsletter
Noted

60. Items to report.

- Cllr S Ellis advised that a resident is willing to fund a duck platform and requested agreement for this to be put in the pond. Members agreed.
- The Clerk advised that the water bill has been paid, leaving £44.40 in the allotment account. Further advised that one allotment tenant has under paid annual rent by £5 – have sent a further letter.
- The Clerk advised that CCC are carrying out a verge maintenance survey.

61. To resolve to close the meeting to members of the public due to confidential nature of items to be discussed.

Resolved: That the meeting be closed due to the confidential nature of items to be discussed. (Prop Cllr D Stevenson, 2nd Cllr J Francis) All in favour.

MEETING CLOSED 9.00pm

62. To receive an update and agree actions regarding Manor Farm

MEETING REOPENED 9.15pm

Being no further business, the meeting closed at 9.49pm

Chairman

Date

DRAFT

Eltisley Parish Council
PAYMENTS LIST

12 November 2024 (2024-2025)

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
47 Insurance	13/09/2024		Nat West current acc	2037	insurance	Arthur J Gallagher Insuranc	Z	1,447.27		1,447.27
48 Audit fees	23/09/2024		Nat West current acc	2038	External audit	PKF Littlejohn	S	210.00	42.00	252.00
49 Village Green	26/09/2024		Nat West current acc	2039	Grass cutting	Bradgate ltd	S	480.00	96.00	576.00
52 Village Green	30/09/2024		Nat West current acc	2042	Grass cutting	Bradgate ltd	S	720.00	144.00	864.00
50 Street lights	02/10/2024		Nat West current acc	DDR	street lighting energy	SSE Energy Solutions	L	27.95	1.40	29.35
54 HMRC	22/10/2024		Nat West current acc	2044	paye	HMRC	Z	112.20		112.20
53 Salaries	22/10/2024		Nat West current acc	2043	salary	Staff	Z	473.55		473.55
51 Contingency	22/10/2024		Nat West current acc	2041	defib pads	The Community Heartbeat	S	109.95	21.99	131.94
55 Street lights	29/10/2024		Nat West current acc	DDR	street lighting energy	SSE Energy Solutions	L	27.04	1.35	28.39
57 Village Green	07/11/2024		Nat West current acc	2046	Grass cutting	Bradgate ltd	S	480.00	96.00	576.00
56 Room Hire	07/11/2024		Nat West current acc	2045	room hire	Cade pavilion	Z	37.50		37.50
58 The Green Water	07/11/2024		Nat West current acc	2047	Water bill	Source for Business	Z	59.30		59.30
59 HMRC	11/11/2024		Nat West current acc	2048	paye	HMRC	Z	112.20		112.20
60 Salaries	11/11/2024		Nat West current acc	2049	salary	Staff	Z	481.65		481.65
61 Asset maintenance	12/11/2024		Nat West current acc	2050	Reimbursement for de fib pads	Sarah Blackburn	Z			
							Total	4,778.61	402.74	5,181.35