

**To all members of the Council**

You are hereby summoned to attend a meeting of Eltisley Parish Council to be held **on Tuesday 9<sup>th</sup> January 2024 at The Cade** at 7.00pm for the purpose of transacting the following business.

The meeting will be open to the public unless the Council otherwise directed.

*JBowd*

J A Bowd Clerk to the Council

AGENDA

**51. Apologies.**

To receive and accept Apologies for Absence.

**52. Declarations of Interest.**

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

**53. Minutes.**

To confirm the Minutes of the Meeting held on 14<sup>th</sup> November 2023.

**54. Public Forum**

To allow any member of the public to address the council. Time Allowed 10 minutes

**55. District and County Councillor Reports**

To receive verbal reports from district and county councillor.

**56. Clerks Report**

To receive written report.

**57. Members reports**

- (i) Parish Forum
- (ii) Village working party.
- (iii) Parish plan survey
- (iv) Speedwatch
- (v) Play area/RoSPA report
- (vi) A428
- (vii) County broadband
- (viii) Cross Path

**58. Finance and Risk**

- 58.1 To approve the accounts for payment for period from 15<sup>th</sup> November 2023.- 9<sup>th</sup> January 2024
- 58.2 To note the bank reconciliation as at 30<sup>th</sup> November 2023
- 58.3 To note the budget report dated 4<sup>th</sup> January 2024.
- 58.4 To note the agreement to shared office facilities – Holywell-cum-Needingworth Parish Council.
- 58.5 To approve the increase in office rent for year commencing 1/4/24
- 58.6 To consider Chairman & Clerks access to Bank accounts via Online Banking.
- 58.7 To appoint an internal auditor for 2024/25

**59. Precept**

- 59.1. Receipts and Payments Account  
To note the statement of receipts and payments as at 11<sup>th</sup> December 2023
- 59.2 .Budgets
  - (i) To review the budgets for 2023/24
  - (ii) To set the budgets for 2024/25
- 59.3. Precept  
To agree the Precept figure for 2024/25

## **60. Correspondence.**

To receive correspondence and agree any actions: -

- (i) To note the CCC Highways streetlight upgrade to LED
- (ii) To note letter of thanks for donation from MAGPAS.
- (iii) To note Cade application for community chest funding.
- (iv) To note Peer Review Report from Liz Watts

## **61. Items to report.**

**62. To resolve to close the meeting due to the confidential nature of items to be discussed.**

- (i) To appoint replacement Clerk.
- (ii) To agree Clerk handover period until 31<sup>st</sup> January 2024.
- (iii) To approve contract of employment for Parish Clerk/RFO
- (iv) To receive an update on Manor Farm access