

**To all members of the Council**

You are hereby summoned to attend a meeting of Eltisley Parish Council to be held **on Tuesday 9<sup>th</sup> May 2023** at The Cade at 7.30pm for the purpose of transacting the following business.

The meeting will be open to the public unless the Council otherwise directed.

*JBowd*

J A Bowd Clerk to the Council

AGENDA

**1. Election of Chairman**

1.1 To elect a Chairman for 2023/24

1.2 To receive Chairman's Declaration of Acceptance of Office

**2. Apologies.**

To receive and accept Apologies for Absence.

**3. Declarations of Interest.**

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

**4. Minutes.**

To confirm the Minutes of the Meeting held on 14<sup>th</sup> March 2023.

**5. To elect a Vice Chairman.**

**6. Parish Council Representatives on Outside Bodies.**

6.1 To nominate Parish Council Representatives to outside bodies for 2023/24

**7. Public Forum**

To allow any member of the public to address the council. Time Allowed 10 minutes.

**8. District and County Councillor Reports**

To receive verbal reports from district and county councillor

**9. Matters arising from previous meeting**

- (i) A428
- (ii) Village Drainage
- (iii) Lighting of play area.
- (iv) Zero carbon grant/wild flowering project.

**10. Clerks Report**

To receive written report.

**11. Members reports**

- (i) Parish Forum
- (ii) Village working party.
- (iii) Parish plan survey
- (iv) Speedwatch
- (v) Carbon neutral projects

**12. Finance and Risk**

12.1 To approve the following accounts for payment:

**Financial Year 2022/23**

- o The Cade refreshments £31.50

- Drax street light energy £1.18
- The Cade room hire £78.75.
- HMRC £86.20
- Drax street lighting energy £4.16
- March salaries £444.78

**Financial Year 2023/24**

- RoSPA £127.80
- Mr R Pinner reimbursement Loki plaque £48.90
- N Power £23.24
- Salaries April £444.98
- HMRC April £86.00
- The Cade £45.00
- CAPALC £253.30
- Bradgate March 28<sup>th</sup> £288.00

- 12.2 To note the bank reconciliation as 31<sup>st</sup> March 2023
- 12.3 To note the budget report dated 8<sup>th</sup> March 2023
- 12.4 To consider options for disposal of confidential waste.
- 12.5 To note the internal audit report for y/e 31<sup>st</sup> March 2023 and agree any actions.
- 12.6 To receive the RoSPA play area report April 2023 and agree actions

**13. Policy**

**To review and adopt the following policy documents.**

- (i) To adopt the General power of competence.
- (ii) Financial regulations
- (iii) Standing orders.
- (iv) Code of conduct
- (v) Disciplinary policy
- (vi) Grievance policy

**14. End of Year Accounts**

- 14.1 To approve accounts for the Year ending 31<sup>st</sup> March 2023.
- 14.2 To complete and approve Annual Governance Statement for year ending 31<sup>st</sup> March 2023.
- 14.3 To approve Statement of Accounts on Annual Return for year ending 31<sup>st</sup> March 2023.
- 14.4 To approve text for Annual Return.
- 14.5 To note that the notice of public rights has been completed for issue 1<sup>st</sup> April 2023.

**14. Community events**

- (i) To receive a report on events held for Coronation of King Charles III
- (ii) To approve purchase of commemorative gift for school children - Coronation of King Charles III

**15. Correspondence.**

To receive correspondence and agree any actions: -

- (i) To note Parish-based nature restoration/recovery
- (ii) To receive and note copy email from resident regarding A428.
- (iii) To consider LHI 2023/24 Complex Panel Meeting - 11th May 2023

**16. items to report**